

# Upper Leacock Township Municipal Authority

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The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, December 10, 2020, at 6:30 p.m. at the Township Office. The following members were present: Chairman Nelson Bard (via teleconference); Vice Chairman Wilmer Musser (via teleconference); Secretary Michael Reed; Treasurer Samuel Huber; Member Cindy Shenk; Brian Kauffman, Rettew Engineering; and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Ms. Shenk made a motion to **approve** the minutes from the regular November 12, 2020 meeting as presented. Mr. Reed seconded the motion. The motion passed.

## Public Comments:

There were no public comments.

## Visitors:

There were no visitors.

## Manager's Report:

No report.

## Public Works Report:

Update on 161 Newport Road – report given by John Leen for Mike Morris

- Outside doors should be installed soon.
- New ceiling grills for air intake and exhaust will be replaced. An additional cost of \$2800.00 will be to replace them.
- Wood siding is being installed.
- New Ceiling tiles are starting to be installed.
- Phone and internet wires are being installed at work stations. B&B Integrations is on site to help with this project in particular the meeting room conferencing equipment.
- Heating system units are being installed and running in some areas.
- Fans and Light fixtures are starting to be installed.

- Progress is good and plan to be done mid-January with punch list items being completed the end of January.
- Windows have been installed.

RE Pierson will continue to work on Route 23 project until about Christmas. At that time they should be finished with Upper Leacock Townships utilities.

Water leaks on December 9<sup>th</sup> and 10<sup>th</sup> were fixed.

Omnisite monitoring equipment have been installed at the sewer pump stations. These allow more information to be viewed remotely.

#### Engineer Report:

No reports at this time.

#### Joint Water & Sewer Business:

No additional comments.

#### Sewer Business:

No additional comments.

#### Water Business:

Bids were accepted for the painting of the Bareville Water tank. However, Brian Kauffman suggested that the discussion be tabled until the January 2021 meeting to take a closer look at the bidders. Mr. Huber made a motion to **table the award for the painting of the Bareville Water tank until the January 2021 meeting**. Ms. Shenk seconded the motion. The motion passed.

Mr. Huber made a motion to **approve Wexcon Change Order #2 in the amount of \$29,158.79**. Ms. Shenk seconded the motion. The motion passed.

Mr Reed made a motion to **approve Wexcon Application for payment in the amount of \$322,730.95**. Ms. Shenk seconded the motion. The motion passed.

#### Finance:

Ms. Shenk made a motion to approve the **Application for Payment #2 from Hirneisen Electric Inc. in the amount of \$19,045.28** for 161 Newport Road. Mr. Reed seconded the motion, the motion passed.

Mr. Huber made a motion to approve the **Application for Payment #1 for Garden Spot Mechanical for plumbing in the amount of \$17,913.02 and Application for Payment #1 for Garden Spot Mechanical for HVAC in the amount of \$46,892.70**. Mr. Reed seconded the motion. The motion passed.

Mr. Reed made a motion to **approve Mr. Huber able to sign the financial paperwork for Wexcon**. Ms. Shenk seconded the motion. The motion passed.

**Delinquent Report:**

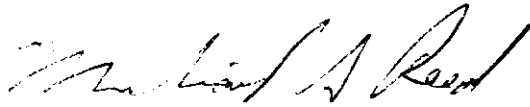
The Upper Leacock Township Municipal Authority decided that it is now time to send turn off notices to delinquent Water and Sewer customers.

**Correspondence:**

None

With a motion from Ms. Shenk and a second from Mr. Reed, the regular meeting for the Upper Leacock Township Municipal Authority was **adjourned** at 7:07 p.m. The next scheduled meeting will be held on Thursday, January 14, 2021 at **6:30** p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Reed", written in a cursive style.

Michael Reed  
Secretary Upper Leacock Township Municipal Authority