

Upper Leacock Township Municipal Authority

36 Hillcrest Avenue, PO Box 325, Leola, PA 17540
(717) 656-9755 • FAX: (717) 656-9609

The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, June 13, 2019, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Wilmer Musser, Samuel Huber, Mike Reed, and Cindy Shenk. Also present was John Leen, Public Works Director; and Brian Kauffman, Township Engineer.

Mr. Bard called the meeting to order at 6:30 p.m.

Ms. Shenk made a motion to **approve** the May 9, 2019 minutes as presented. Mr. Reed seconded the motion. The motion passed.

Visitors:

None

Manager's Report:

None

Public Works Report:

- *Monthly Report for May*— Mr. Leen briefly discussed the Public Works report which was included in the packet.

Engineer Report:

- *Monthly Report for May*— The Authority reviewed the Engineer's Report which was included in the packet.
- *ULTMA Mission Statement*- The Upper Leacock Township Municipal Authority (ULTMA) discussed possibly creating a mission statement for each of the water, sewer and stormwater matters of the Township.

Joint Water and Sewer Business:

- *Motion to approve sewer application for Step I & III approval for Horseshoe Real Estate LLP, 2548 Horseshoe Rd, for 2.0 EDU for new building* – Mr. Huber made a motion to **approve** the sewer application for Step I & III for 2.0 EDUs for Horseshoe Real Estate LLP. Mr. Musser seconded the motion. The motion passed.

Sewer Business:

- *Sewer Department Work Report for May*— The Authority reviewed the Sewer Department Work Report included in the packet.
- *Discussion on Letter from Eurofins Regarding Credit due to Grinder Tank* – The Authority reviewed Eurofins Lancaster Laboratories 10/1/18 request for a credit to its sewer bill to recoup fees charged in 2017 that were related to failed check and foot valves in the Eurofins pump station. The Authority discussed briefly, and asked RETTEW to review the request and provide a recommendation to the Authority for the July meeting.

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

- *Revised Industrial Pretreatment Resolution* – Mr. Musser made a motion to **adopt** the revised Industrial Pretreatment Resolution 2019-01. Mr. Huber seconded the motion. The motion passed.

Water Business:

- *Water Department Report for May* - The Authority reviewed the Water Department Report which was included in the packet.
- *Surcharge billing for June* - The Authority reviewed the Surcharge Billing which was included in the packet.

Finance:

- *Month-End Financial Reports* – The Authority reviewed the Month-End Financial Report which was included in the packet.

Delinquent Report:

- *Delinquent Report as of June 5th 2019* – The Authority reviewed the Delinquent Report which was included in the packet.

Correspondence:

None

With a motion from Ms. Shenk and a second from Mr. Reed, the regular meeting for the Upper Leacock Township Municipal Authority was **adjourned** at 8:46 p.m. The next scheduled meeting will be held on Thursday, July 11, 2019, at 6:30 p.m.

Respectfully submitted,



Michael Reed
Secretary