

Leola Sewer Authority

36 Hillcrest Avenue, PO Box 325, Leola, PA 17540
(717) 656-6111 • FAX: (717) 656-9609
www.ultwp.com

The regular monthly meeting of the Leola Sewer Authority was held on Thursday, November 8, 2018, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Cindy Shenk, Samuel Huber, and Mike Morris, Township Manager.

Mr. Bard called the meeting to order at 6:30 p.m.

Ms. Shenk made a motion to **approve** the October 11, 2018 minutes as presented. Mr. Huber seconded the motion. The motion passed.

Visitors:

None

Manager's Report:

- *2019 Water and Sewer Budgets- See budget messages below* - Mr. Huber made a motion to **adopt** the 2019 Water Fund and Sewer Fund budgets as presented. Ms. Shenk seconded the motion. The motion passed.

"Water Budget Message 2019

The 2019 water budget reflects revenue of \$1,306,196. There has not been rate increase for two years! The rate will remain at \$33.90 for the first 5,000 gallons for residential customers. Expenditures are projected at \$1,062,046 thereby creating a surplus of \$244,149 with an unreserved fund balance of \$1,907,678 as of September 30, 2018.

Water tapping fee revenue of \$62,396 includes 6 new single houses and 30 apartments.

Water metered/commercial is anticipated as being \$107,640 with 60 new EDU's from Eurofins.

Water metered/industrial is up to \$165,000 due to increased water usage at Dart.

Major expenditures included chemical use for 2019 is reduced to \$60,000 from 2018 use of \$84,000.

Equipment replacement at \$45,000 includes 2 multi-port valves for \$15,000 not completed in 2018 plus 4 more valves in 2019.

Telephone cost increased from \$6,000 to \$15,000 due to new security cameras. This increased cost will result a reduced overtime cost.

City water purchase increased to \$75,000 from last years of \$17,000 due to SRBC and DEP mandates from well # 4.

Repairs and maintenance contracts increased from \$27,000 in 2018 to \$36,000 in 2019 because 19 hydrants are in poor condition and will have insertion valves installed.

Capital purchases include \$11,000 for SCADA system and \$40,000 for a new F350 truck to replace truck # 33. Also new meter readers for \$17,000 to total \$68,000."

Improvement other than building includes \$92,000 which is the water share of cement lining.

Finally, due to the garage loan being paid off, water also has no principal or interest charges for 2019."

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

"Sewer Budget Message 2019

The 2019 sewer budget reflects revenue of \$2,344,926.65 and expenses of \$1,799,293.89 thereby retaining a surplus of revenue over expenses by \$545,632.76 with a projected unreserved fund balance of \$8,587,455 with no rate increase for the ninth consecutive year!

Residential revenue is projected to remain relatively flat in 2019 at \$1,440,183.

Commercial revenue is projected to have only a slight increase to \$269,881, from \$257,377 in 2018.

Sewer Tapping Revenue is projected to increase to \$121,562 in 2019 with 30 new apartments and 6 new single family homes.

Expenditures include repair and maintenance of \$45,000 to televise sewer lines, replace clamps, insert valves & spot repairs.

Although 2018 Engineering Services were actual of \$53,692 for Chapter 94 Report, PennDot, Heller's Church and Grainger Rd projects we are projecting only \$27,000 in 2019 to complete. The Dart Agreement, Developer Manual Revisions, SRBC Docket renewals contributed to the higher than normal engineering expenses.

Sewer Treatment through LASA is estimated at \$251,000.

Capital Construction of \$340,621 includes Heller's Church work in concert with PennDot for \$92,800 and Heller's Church and Grainger Road for \$247,821.

Capital Purchases of \$365,032 include a new tank for \$31,406, new trailer with hydraulic tilt for \$7,898, new septic truck for \$71,666 and tank for \$126,062. Also, two pumps for \$128,000.

It should be noted the sewer budget now includes no interest or principal payments for the Newport garage as that debt is now paid."

- *2019 LSA Meeting Dates* – After review, Mr. Huber made a motion to **approve** the 2019 Leola Sewer Authority Meeting Dates. Ms. Shenk seconded the motion. The motion passed.

Public Works Report:

- *Monthly Report for November*– The Authority reviewed the Public Works report which was included in the packet.

Engineer Report:

- *Monthly Report for November*– The Authority reviewed the Engineering report which was included in the packet.

Joint Water and Sewer Business:

None

Sewer Business:

- *Sewer Department Work Report for October*–The Authority reviewed the Sewer Department Work Report which was included in the packet

Water Business:

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

- *Monthly Water Department Report for October* - The Authority reviewed the Water Department Report which was included in the packet.
- *Surcharge billing for November* - The Authority reviewed the Surcharge Billing which was included in the packet.

Finance:

- *Month-End Financial Reports for October* - The Authority reviewed the Month-End Financial Report which was included in the packet.

Delinquent Report:

- A. *Robert Ekis - 287 Bareville Dr* – Turned off water at property on August 1st 2018 and discussed placing a lien.
- B. *Tong Kim Ly - 7 Hertzog Dr* – Posted for water turn off on November 8th 2018 and discussed placing a lien.

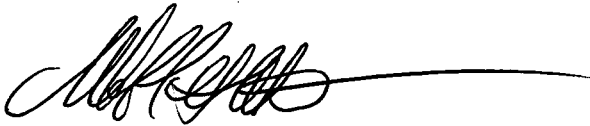
Correspondence:

None

The Authority reviewed the correspondence that was included in the packet.

With a motion from Mr. Huber and a second from Ms. Shenk, the regular meeting for the Leola Sewer Authority was **adjourned** at 8:05 p.m. The next scheduled meeting will be held on Thursday, December 13, 2019, at 6:30 p.m.

Respectfully submitted,



Michael H. Morris
Township Manager