

Leola Sewer Authority

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The regular monthly meeting of the Leola Sewer Authority was held on Thursday, October 11, 2018, at 6:30 p.m. at the Township Office. The following members were present: Wilmer Musser, Nelson Bard, Cindy Shenk, Samuel Huber, Mike Reed, and Mike Morris, Township Manager. Also present was Brian Kauffman, Township Engineer, and John Leen IV, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Ms. Shenk made a motion to **approve** the August 9, 2018 minutes as presented. Mr. Musser seconded the motion. The motion passed.

Visitors:

None

Manager's Report:

- *Proposed 2019 Water and Sewer Budgets-* Mr. Reed made a motion to **advertise** the adjusted 2019 Water Fund budget in the amount of \$1,306,196.51 for total revenue and \$1,062,046.78 for total expenses, as well as, the 2019 Sewer Budget in the amount of \$2,344,926.65 for total revenue and \$1,799,293.89 for total expenses. Ms. Shenk seconded the motion. The motion passed.

Public Works Report:

- *Monthly Report for September-* The Authority reviewed the Public Works report which was included in the packet.

Engineer Report:

- *Monthly Report for October* – The Authority reviewed the Engineering report which was included in the packet.

Joint Water and Sewer Business:

- *Motion to approve water application for Step I & III approval for **Hamilton Distribution**, 34 Hess Road, 1 EDU for a water fire line which will have a meter* – Mr. Reed made a motion to **approve** the water application for Step I and III for a water fire line. Mr. Musser seconded the motion. The motion passed.
- *Motion to approve sewer application for Step I & III approval for **Allen Burkholder**, 1091 W. Main St New Holland, 1 EDU for a Granny Pad trailer* – Mr. Huber made a motion to **approve** the sewer application for Step I & III for a granny pad trailer. Mr. Musser seconded the motion. The motion passed.

Sewer Business:

- *Sewer Department Work Report for August and September-*The Authority reviewed the Sewer Department Work Report which was included in the packet

Water Business:

- *Monthly Water Department Report for August and September* - The Authority reviewed the Water Department Report which was included in the packet.
- *Surcharge billing for September & October* - The Authority reviewed the Surcharge Billing which was included in the packet.

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

Finance:

- *Month-End Financial Reports (July, August, and September 2018)* - The Authority reviewed the Month-End Financial Report which was included in the packet.

Delinquent Report:

None

Correspondence:

The Authority reviewed the correspondence that was included in the packet.

With a motion from Mr. Musser and a second from Ms. Shenk, the regular meeting for the Leola Sewer Authority was **adjourned** at 8:10 p.m. The next scheduled meeting will be held on Thursday, November 8, 2018, at **6:30** p.m.

Respectfully submitted,

Michael Reed
Secretary