

# Leola Sewer Authority

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The regular monthly meeting of the Leola Sewer Authority was held on Thursday, April 11, 2019, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Wilmer Musser, Samuel Huber, Mike Reed via telephone, and Cindy Shenk. Also present was Mike Morris, Township Manager; and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Musser made a motion to **approve** the March 14, 2019 minutes as presented. Ms. Shenk seconded the motion. The motion passed.

## Visitors:

- *Tracey Rash from Maher Duessel to present the LSA Audit Report for 2018* – Mr. Musser made a motion to **accept** the 2018 Audit from Maher Duessel. Mr. Huber seconded the motion. The motion passed.

## Manager's Report:

- *Resolutions to Amend Articles of Incorporation* – The Articles of Incorporation include keeping the Authority at a five member board and changing the name to the Upper Leacock Township Municipal Authority as a result of the Township acquiring stormwater management. Mr. Huber made a motion to **proceed** with the Resolution to Amend the Articles of Incorporation. Ms. Shenk seconded the motion. The motion passed. This Resolution will go to the May meeting of the Board of Supervisors for approval and signatures, and then be returned to the Leola Sewer Authority for execution.

## Public Works Report:

- *Monthly Report for March*– Mr. Leen briefly discussed the Public Works report which was included in the packet.
- *Partners Meeting Update*- The Partners have been meeting to discuss changes to the original agreement to further define what budgetary items associated with operation and maintenance of the wastewater treatment plant and shared sewer lines are allocated to the users. This has been negotiated through the years and finally coming to an end due to arbitration and negotiation between in particular LASA and the City. It is expected to be ready for Authority review and hopefully acceptance by July 2019. From what has been seen at this time LSA's percentage will drop which hopefully will lead to a drop in treatment costs.

## Engineer Report:

- *Monthly Report for March 2019*– The Authority reviewed the Engineer's Report which was included in the packet.
- *Chapter 94 Report for 2018*- Mr. Kauffman gave a brief overview of the Chapter 94 Report for 2018.
- *Corrective Action Plan (CAP)*- The CAP (corrective action plan) must be submitted to DEP when the Annual Chapter 94 report shows an overload hydraulically or organically in the five year future plan. The CAP must indicate how the Authority intends to reduce the overload and by what actions. A schedule must be submitted with the tasks involved.

Upper Leacock Township - Phone Number: (717) 656-9755  
(Management Agent for Sewer and Water Departments)

**Joint Water and Sewer Business:**

- *Motion to approve the sewer application for Step I & III for Patricia Leaman, 2550 Creek Hill Road, for 1.0 EDU. A single family dwelling that currently has a failing sewer system – Ms. Shenk made a motion to approve the sewer application for 2550 Creek Hill Road. Mr. Musser seconded the motion. The motion passed.*
- *Motion to approve water and sewer applications for Step I approval for Market Square South LLC for 119 EDUs – Mr. Reed made a motion to approve the water and sewer applications for Market Square South LLC. Mr. Musser seconded the motion. The motion passed.*
- *Motion to approve sewer application for Step I & III for Bareville Woodcraft, 70 Farmland Road, for 1 EDU. They currently have 18 employees and need an additional EDU – Mr. Huber made a motion to approve the sewer application for 70 Farmland Road. Ms. Shenk seconded the motion. The motion passed.*
- *Motion to approve sewer application for Step I & III approval for Edward Oberholtzer, 50 Farmland Road for 2.0 EDUs. This is a new connection for a failing sewer system- Mr. Musser made a motion to approve the sewer application for 50 Farmland Road. Mr. Huber seconded the motion. The motion passed.*
- *Motion to approve water application for Step I & III for Edward Oberholtzer, 50 Farmland Road, for 1.0 EDU. They currently have 17 employees and need an additional EDU for their existing connection. – Ms. Shenk made a motion to approve the water application for 50 Farmland Road. Mr. Musser seconded the motion. The motion passed.*

**Sewer Business:**

- *Sewer Department Work Report for March– The Authority reviewed the Sewer Department Work Report included in the packet.*

**Water Business:**

- *Water Department Report for March - The Authority reviewed the Water Department Report which was included in the packet.*
- *Surcharge billing for April - The Authority reviewed the Surcharge Billing which was included in the packet.*

**Finance:**

- *Month-End Financial Reports – The Authority reviewed the Month-End Financial Report which was included in the packet.*
- *Quarterly budget reports up to March 31<sup>st</sup> 2019 - The Authority reviewed the Quarterly Budget Reports which were included in the packet.*

**Delinquent Report:**

- *Delinquent Report as of April 4<sup>th</sup> 2019 – The Authority reviewed the Delinquent Report which was included in the packet.*

**Correspondence:**

- *Letter from Rick Herr, Groffdale Mobile Home Park, requesting water service-* Mr. Musser made a motion per the Township Manager's comment stating the Authority is willing to move forward with the water service provided the Property Owner absorbs the cost. Mr. Huber seconded the motion. The motion passed.

With a motion from Mr. Musser and a second from Mr. Huber, the regular meeting for the Leola Sewer Authority was **adjourned** at 7:57 p.m. The next scheduled meeting will be held on Thursday, May 9, 2019, at 6:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Reed", written in a cursive style.

Michael Reed  
Secretary