

# Upper Leacock Township Municipal Authority

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The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, November 14, 2019, at 6:30 p.m. at the Township Office. The following members were present: Supervisor Nelson Bard, Mike Reed, Cindy Shenk; Michael Morris, Township Manager; Brian Kauffman, Authority Engineer and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Reed made a motion to **approve** the October 10, 2019 minutes as presented. Ms. Shenk seconded the motion. The motion passed.

## Public Comments:

- None

## Visitors:

- Brandon Williams of Garman Builders stated that they plan on starting with the single family homes in early January and the multiple family units late February. Garman Builders is asking for a degree of compromise with the board for tapping fees. One possibility is a letter of credit from Garman. A second possibility would be to pay a lump sum at the time of the first building permit and another lump sum at the time of the first apartment building permit. After a long discussion it was decided it would be handled administratively.

## Manager's Report:

- Mr. Reed made a motion to adopt the 2020 Sewer Budget as presented. Ms. Shenk seconded the motion. The motion passed.
- Ms Shenk made a motion to adopt the 2020 Water Budget, Mr. Reed seconded the motion. The motion passed.

## Public Works Report:

- None

**Engineer Report:**

- Ms. Shenk made a motion to accept the agreement for Horseshoe Real Estate Sewer Maintenance Agreement LLP, Mr. Reed seconded the motion. The motion passed.

**Sewer Business:**

- No comments

**Water Business:**

- No comments

**Finance:**

- Month-End Financial Report - The Board reviewed the Month-End Financial Report which was included in the packet. There were no comments.

**Delinquent Report:**

- The Board reviewed the Delinquent Report which was included in the packet. There were no comments.

**Correspondence:**

- None

**Executive Session started at 7:15 p.m. and reconvened at 7:58p.m.**

- Mr. Reed made the motion to proceed with the purchase of real estate property containing 2.848 acres, with building and improvements thereon erected, located in Upper Leacock Township, owned by James A. Wells, and described in a deed recorded at Record Book 6381, Page 250. The purchase price is \$475,000.00 and the terms of such purchase are set forth in a certain Agreement for Sale of Real Estate which is made a part of this motion. The Chairman/Vice Chairman of the Board or the Authority Administrator, is authorized to execute the Agreement for Sale of Real Estate and any and all documents necessary to purchase the property, including but not limited to a settlement sheet and title affidavit, and to pay the purchase price, together with related settlement costs. Ms. Shenk seconded the motion. The motion passed.
- Mr. Reed made a motion to obtain a sales agreement for Dan Allgyer. Ms. Shenk seconded the motion. The motion passed.

With a motion from Ms. Shenk and a second from Mr. Reed, the regular meeting for the Upper Leacock Township Municipal Authority was **adjourned** at 8:02 p.m. The next scheduled meeting will be held on Thursday, December 12, 2019 at **6:30 p.m.**

Respectfully submitted,

  
Michael Reed  
Secretary