

Upper Leacock Township Municipal Authority

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The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, January 11, 2024, at 6:30 p.m. at the Municipal Building. The following members were present: Chairman Nelson Bard; Vice Chairman Wilmer Musser; Secretary Mike Reed; Treasurer Samuel Huber; Member Debra Morris; Township Manager Michael Morris; Public Works Director John Leen; Authority Solicitor Jason Hess; Clayton Bubeck of Rettew; Abraham King of Rettew; Utility Billing Specialist Jamie McFalls.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Musser made a **motion to approve the minutes from the November 9, 2023**, meeting. Mr. Reed seconded the motion. The motion passed.

Executive Session began at 6:35 p.m. The regular meeting reconvened at 6:45 p.m.

Public Comments:

None

Reorganization:

Mr. Reed made a **motion to keep the slate of officers the same as 2023**. Ms. Morris seconded the motion. The motion passed.

Visitors:

Dale Groff spoke about the sewer control panel for his apartments on Spencer Ave in Leola. He mentioned that he was in Nashville in September when the pump went out. He said his landscaper called him to notify him of the issue. Mr. Groff got home on a Saturday and since it was raining, he waited until Sunday to check it out. Since it was Sunday, he felt that it was his responsibility to get the power back and to get the pump back up and running again. Ms. Morris mentioned that there is always someone on call for emergencies like this. Mr. Morris mentioned that we have agreements and there are people to call. Mr. Groff did damage to the control panel to gain access to the electrical components. Mr. Bubeck commented that when Mr. Groff modified the line there could have been a short which could have caused harm to the sewer crew or anybody that touched the panel box. Mr. Groff listened to the Authority members' concerns, and he takes full responsibility for his actions. Mr. Bard asked Dale if he wanted the responsibility of taking over the maintenance of the tank. Mr. Groff commented that he should get a discount on sewer rates if he would take it over. He also said that he doesn't want that responsibility because he does not want to worry about replacing a pump. Mr. Groff apologized for his actions, and he wants to move on.

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Went back into Executive Session at 7:45 p.m. The regular meeting reconvened at 8:00 p.m.

Solicitor's Report:

None

Manager's Report:

None

Public Works Report:

None

Engineer Report:

Mr. Huber made a motion to **approve the application for application #2 for Rose, Ethel, Forest Hill payable to RIII Construction in the amount of \$354,286.80.** Ms. Morris seconded the motion. The motion passed.

Mr. Huber made a motion to **authorize RETTEW to request reimbursement of \$245, 804.15 in grant funding for Rose, Ethel, Forest Hill contract.** Mr. Reed seconded the motion. The motion passed.

Mr. Huber made a motion to **approve the change order #1 for Rose, Ethel, Forest Hill contract in the amount of \$18,377.00.** Mr. Musser seconded the motion. The motion passed.

Rettew investigated the policies and procedures of four other authorities concerning sewer surcharge billing. Their focus was on the commercial and Industrial properties. In each case, there is a fixed rate for the initial specified volume of wastewater and beyond that, there is a rate for each additional 1,000 gallons. Additional tapping fees may be added.

Mr. King said Rettew is developing a proposal to help the Authority meet requirements outlined by the **Lead and Copper Rule Revisions.** All public water systems are to submit an initial service line inventory for all their water services by 10/16/2024. Properties built before 1991 will need documentation of materials used from either side of the curb stop to the building. Developments built at the same time will only need to check 20% of the properties.

All work has been successfully completed, tested and is now in service for the **Rose, Ethel, and Forest Hill** project.

LASA approved the proposed flow monitoring equipment for the **Hunsecker Rd Meter Pit.** LASA has requested a comparison of both flow metering devices after the new system is installed.

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Rettew sent the Stormwater DRAFT parcel/Fee/Credit spreadsheets to staff to review and will coordinate with billing to finalize the invoices.

Mr. King mentioned that RETTEW continued to review construction submittals for **Agriteer/MM Weaver** projects for the land development in West Earl.

Two sewer pumps were replaced at **L & S Sweeteners** at the end of December due to sugar being discharged into the sewer system. Lancaster City Sewer Authority will be doing an inspection at L&S on Friday 1/19/2024. Mr. Bubeck commented that this is affecting our pump stations and could be causing issues at other places since the sugar is crystallizing in the lines. Mr. Leen said we are still talking to them about taking over the pump station and/or adding another pump.

Joint Water & Sewer Business:

Mr. Huber made a **motion to approve the water and sewer service application for Ricardo Morales, 182 West Main Street** for Step 1, Step 2, and Step 3 for **1 EDU for construction of a single-family home**. Ms. Morris seconded the motion. The motion passed.

Mr. Huber made a **motion to approve the sewer application after completion and approval of an easement agreement by the Authority for Mervin Beiler, 2375 New Holland Pike** for Step 1, Step 2, and Step 3 for **2 EDUs for an addition of an In-law to an existing home on the property**. Mr. Musser seconded the motion. The motion passed.

Mr. Musser made a **motion to approve the sewer service application for Eurofins (Lancaster New Holland Real Estate) 2425 New Holland Pike**, for Step 1, Step 2, and Step 3 for **20 EDUS for a proposed laboratory and a clerical building**. Mr. Reed seconded the motion. The motion passed. Mr. Huber abstained.

Mr. Huber made a **motion to approve the water and sewer service application for Inline Properties, 160 West Main Street** for Step 1, Step 2, and Step 3 for **1.0 EDU to convert from a 2-unit to a 3-unit apartment building**. Ms. Morris seconded the motion. The motion passed.

Stormwater:

No comments

Sewer Business:

No comments

Water Business:

No comments

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Finance:

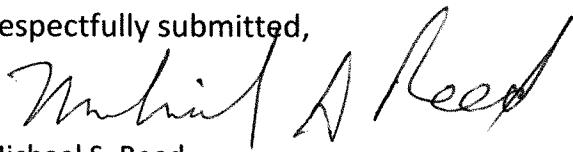
No comments.

Correspondence:

No comments.

With a motion to adjourn from Mr. Reed and a second from Mr. Musser, the regular meeting for the Upper Leacock Township Municipal Authority was adjourned at 8:57 p.m. The next scheduled meeting will be held on Thursday, February 8, 2024, at 6:30 p.m. at 161 Newport Road, Leola, PA

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael S. Reed". The signature is fluid and cursive, with the first name "Michael" and last name "Reed" clearly distinguishable.

Michael S. Reed

Secretary Upper Leacock Township