



Date

Member/Organization

Street Address

City, State ZIP

Dear XX,

We look forward to helping to create a memorable experience for you and your guests. In an effort to deliver the best service possible, we want to be clear about the expectations for the event. Please see the following as it relates to your event at the **Leola Community Pool**.

For your event, the Y will provide: **(branch details/event-specific items)**

- X
- X

In turn, you will be responsible for:

- X
- X

Please return the enclosed documents and contact me if you have any questions as to how we can be of assistance to **you/your group/organization**. We look forward to hosting your event.

Sincerely,

Jenn Youndt Lancaster City Aquatic Director  
jyoundt@lancasterymca.org  
717-393-9622 ext. 1113



## Party/Facility Use Agreement

### Required Information

Contact Person  
Address  
Home Phone (member)  
Work Phone  
Email:

- for-profit  
 non-profit  
 member  
 non-member

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### Specific Usage Information

Type of Use (check one)  one-time  weekly  bi-weekly  party  other:

Date(s) of Use: Start \_\_\_\_\_ End \_\_\_\_\_

Time: Start \_\_\_\_\_ End \_\_\_\_\_

Days of Week: \_\_\_\_\_

Age of Participants: \_\_\_\_\_ Ratio Required: \_\_\_\_\_

### Detailed Description of Activity to be held:

### Facility Use & Location Information

# of participants expected: \_\_\_\_\_ # of spectators: \_\_\_\_\_ # of staff needed: \_\_\_\_\_

# of tables needed: \_\_\_\_\_ # of chairs needed: \_\_\_\_\_

Equipment to be provided by YMCA: \_\_\_\_\_

Rooms to be used \_\_\_\_\_

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**Pricing Information 2020 Fee for renting a pavilion is \$75 for residents and \$100 for non- residents**

Usage Fees \$ \_\_\_\_\_

Staff Fees \$ \_\_\_\_\_

Other Charges \$ \_\_\_\_\_

**Total Charges** \$ \_\_\_\_\_  
**Amount Due** \$ \_\_\_\_\_ (due date)

Deposit Amount \$ \_\_\_\_\_ (due date)

Remaining Balance \$ \_\_\_\_\_ (due date)

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**Detailed Description of access, equipment & staff needed:** (attach additional paper as necessary to meet requirement)

Roster Attached? \_\_\_\_\_

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### Indemnification and Hold Harmless Agreement





Lower Pavilion - East Main St/Rt 23 Entrance

Approximate Arrival/Departure Times: \_\_\_\_\_ to \_\_\_\_\_

Approximate Number of People Expected: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Occasion: \_\_\_\_\_

Township Use Only

Payment Info      Security Deposit kept/returned by:

Deposit Info

## Rules & Regulations

- No alcoholic beverages are allowed in the Park at any time.
- No pets are allowed in the Park.
- No loud music or amplification units without prior permission of the management.

    \*\*Any offensive music or music containing profanities is prohibited\*\*

- No open fires except in Park grills that are provided.
- Outside caterers will need to supply the Lancaster YCMA with a certificate of insurance prior to rental date.
- Please take any accumulation of trash to the DUMPSTER provided and return tables to their original positions. If your trash is not removed and placed in the dumpster, your security deposit might not be returned!!
- Report problems or damage to the Township's Public Works Staff at 717-656-9755.
- Users of the facility shall park only in the designated areas, no vehicles are permitted in non-parking areas.
- The below signed will be responsible for all persons in the group/organization using the facility.
- The below signed assumes liability for any damages done to the facility.
- Use of foul and/or offensive language is prohibited.
- Use of any kind of fireworks is prohibited.

The Lancaster Family YMCA shall not be liable to the Renter for any damage or injury to any person or property caused by the Renter or any happening in any manor on the premises. The Renter shall hold harmless the Lancaster Family YMCA from any claim, loss, or liability therefore.

Payment is non-refundable within three weeks of rental date and is not refundable due to weather conditions.

I/We agree to abide by the rules and regulations as set forth in this application and as posted for the use of the pavilion and park facilities and agree to be responsible for the conduct and use of the pavilion/facilities for the individuals I/We represent with my/our signature. I understand that future use of the facilities may be denied if my group or I fail to abide by said rules and regulations. I also agree to indemnify and hold harmless Lancaster Family YMCA for any bodily injury and/or property damage resulting from the negligent actions of me and/or my organization or invited guests.

\_\_\_\_\_ Signature of Applicant Date

\_\_\_\_\_ Printed Name of Applicant Date

\*\*FOR PAVILION EMERGENCIES AFTER HOURS CALL THE ON-CALL STAFF AT 717-656-9755\*\*



