

# Upper Leacock Township Municipal Authority

36 Hillcrest Avenue, PO Box 325, Leola, PA 17540  
(717) 656-6111 • FAX: (717) 656-9609  
www.ultwp.com

The regular monthly meeting of the Upper Leacock Township Municipal Authority was held on Thursday, August 13, 2020, at 6:30 p.m. at the Township Office. The following members were present: Chairman Nelson Bard (via teleconference), Vice Chairman Wilmer Musser, Treasurer Samuel Huber, Secretary Mike Reed, Member Cindy Shenk; Michael Morris, Township Manager; Brian Kauffman, Authority Engineer and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Huber made a motion to **approve** the minutes from the regular **June 11, 2020** and also the **Special Meeting on July 21<sup>st</sup>, 2020** as presented. Ms. Shenk seconded the motion. The motion passed.

## Public Comments:

- None

## Manager's Report:

- Manager Michael Morris went over the construction schedule for 161 Newport Road. Pricing availability for building materials may vary because of Covid. The schedule states a finish date of January 2021, however there may be delays in a project. The current sign is in good condition and expensive, so the plan is to keep the structure and not put up a digital sign. The Board agrees.

## Public Works Report:

- **Public Works Director John Leen** went over the projects that were completed this summer. Liquid Fuels projects are complete for the year. Mondale Road, Stormstown Road and Bridge Road were all oil and chipped by Martins Paving, who did a good job. Paving was done at Windy Tor and Geist Roads by H&K Paving who also did a good job. Asphalt prices were down this year so some money will be reimbursed.

The bridge on West Eby Road was inspected and only minor repairs are needed, guide rails and some patching.

Route 23 project, most of the Townships utilities will be moved by the end of this year. This should make it nicer for the project to move forward.

The water department is taking care of the pool and that is going well. They are the right ones for the job.

Community Building maintenance will include repairing roof leaks. There are also floor tiles that are being replaced as needed.

Trees were trimmed and spraying done at the park.

Storm water projects are up next. Inspections for the MS4 report that goes in this year were done by two members of the road crew. They've done a nice job.

Sewer department did some work on Pump Station #3 and are also cleaning up around all the stations and painting the buildings.

- Mr. Reed made a motion to **approve the dedication and easement agreement contingent on good copies for Market Square South.** Mr. Musser seconded the motion. The motion passed. Mr. Huber distained.
- Mr. Reed made a motion to **approve the dedication and easement agreement contingent on good copies for the Pump Station Upgrade and sewer line relocation.** Ms. Shenk seconded the motion. The motion passed. Mr. Huber distained.
- Mr. Reed made a motion to **approve the dedication and easement agreement contingent on good copies for the waterline extension at Geist Road.** Mr. Musser seconded the motion. The motion passed. Mr. Huber distained.
- Mr. Reed made a motion to **approve the dedication and easement agreement contingent on good copies for the waterline at M. L. Associates and Loss Investors.** Ms. Shenk seconded the motion. The motion passed. Mr. Huber distained.

#### Engineer Report:

- Mr. Reed made a motion to **approve and move forward with all repairs on the bid tabulation in the amount of \$297,716 with Wexcon Inc. for the Valve and Hydrant replacement project.** Mr. Musser seconded the motion. The motion passed.
- Chairman Bard asked if there was anything that needed to be done about MS4 at this time. Manager Michael Morris said he is grateful that this is not being done during a pandemic.
- Mr. Reed asked how we define the degree of credit for ongoing MS4 projects.
- We need to have another committee meeting for MS4.

#### Joint Water & Sewer Business:

- Mr. Huber made a motion to **approve the reduction of EDU's for water and sewer from 1.8 to 1 EDU for Rebecca Glick at 243 Oregon Drive.** Mr. Reed seconded the motion, the motion passed.
- Mr. Huber made a motion to **approve the reduction of EDU's for water and sewer from 1.8 to 1 EDU for Paul & Cindy Yingling at 338 East Main Street.** Ms. Shenk seconded the motion, the motion passed.

#### Sewer Business:

- None

**Water Business:**

- Mr. Huber asked if it was possible to put a ¼ turn fitting on the new hydrants to help out the fire departments.
- The question was asked why is Rutters consumption is so high?

**Finance:**

- Month-End Financial Report - The Board reviewed the Month-End Financial Report which was included in the packet. There were no comments.

**Delinquent Report:**

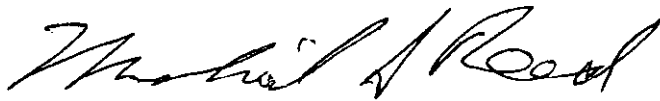
- Manager Michael Morris will ask if the sale happened for Robert Ekis.

**Correspondence:**

- None

With a motion from Mr. Musser and a second from Mr. Reed, the regular meeting for the Upper Leacock Township Municipal Authority was **adjourned** at 7:30 p.m. The next scheduled meeting will be held on Thursday, September 10, 2020 at **6:30** p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Michael Reed". The signature is written in a cursive style with a large, prominent "M" and "R".

Michael Reed  
Secretary