

Leola Sewer Authority

36 Hillcrest Avenue, P.O. Box 325, Leola PA 17540

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The regular monthly meeting of the Leola Sewer Authority was held on Thursday, January 11, 2018, at 6:30 p.m. at the Township Office. The following members were present: Wilmer Musser, Samuel Huber, Mike Reed, Cindy Shenk, and John Leen, Public Works Director.

Mr. Musser called the meeting to order at 6:30 p.m.

Mr. Huber made a motion to **approve** the November 9, 2017 minutes as presented. Ms. Shenk seconded the motion. The motion passed.

Reorganization 2018:

Mr. Reed made a motion to maintain all officers' positions. Mr. Huber seconded the motion. The motion passed.

Visitors:

- Claudia Shenk, Esquire representing Sherman & Walton –Snapdragon Drive. Discussion regarding dedication – Attorney Shenk made a presentation about the dedication and agreements, and suggestions for moving forward with the project. The lack of an easement agreement for Lot 1 and what easements exist on Lot 1 were discussed by the Authority. The Authority discussed contacting the Solicitor and checking the deed for Lot 1 for easement information.

Manager's Report:

Public Works Report:

- *Monthly Report* – The Board reviewed and discussed the Public Works Director Report, which was included in the packet. Mr. Leen explained plans to apply for a grant through DCED Small Water and Sewer Program. The grant will be discussed in more detail at the next meeting. He also discussed an upcoming meeting with Susquehanna River Basin Commission about Well 16.

Joint Water and Sewer Business:

- *Motion to approve applications for Step I&III approval for SW Investments for 1 EDU for water and sewer for 2nd unit– 42 East Main Street* – Mr. Huber made a motion to approve Step I & III for SW Investments 42 East Main Street. Ms. Shenk seconded the motion. The motion passed.
- *Motion to approve application from Lancaster New Holland Real Estate for 3 additional EDU's for sewer service* – 100 Market Square – Mr. Reed made a motion to approve application from Lancaster New Holland Real Estate for 3 additional EDU's for sewer service. Ms. Shenk seconded the motion. The motion passed.
- *Motion to approve letter requesting reduction of .3 EDU for a barbershop that is no longer in the home due to purchase by new owner, Edward Crawford* – 204 E. Main Street – Mr. Huber made a motion to reduce for 204 E. Main by .3 EDU for Edward Crawford. Ms. Shenk seconded the motion. The motion passed.

Sewer Business:

- *Sewer Department Work Report* – The Board reviewed the Sewer Department Work Report which was included in the packet.

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

Water Business:

- *Monthly Water Department Report* - The Board reviewed the Water Department Report and Surcharge Billing which was included in the packet.

Finance:

- *Month-End Financial Reports (November 30, 2017 & December 31, 2017)* - The Board reviewed the Month-End Financial Report which was included in the packet.

Delinquent Report:

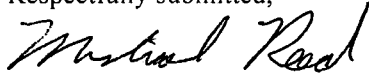
None

Correspondence:

The Board reviewed the correspondence that was included in the packet.

With a motion from Mr. Huber and a second from Mr. Reed, the regular meeting for the Leola Sewer Authority was **adjourned** at 7:18 p.m. The next scheduled meeting will be held on Thursday, February 8 2018, at 6:30 p.m.

Respectfully submitted,



Michael Reed
Secretary