

Leola Sewer Authority

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Web Site: www.ultwp.com

The regular monthly meeting of the Leola Sewer Authority was held on Thursday, April 12, 2018, at 6:30 p.m. at the Township Office. The following members were present: Wilmer Musser, Samuel Huber, Mike Reed, Nelson Bard, Cindy Shenk, Mike Morris, Township Manager, and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Huber made a motion to **approve** the March 8, 2018 minutes as presented. Mr. Musser seconded the motion. The motion passed.

Visitors:

- Audit report of 2017- The 2017 Audit Report was presented. Mr. Musser made a motion to accept the Audit report of 2017. Ms. Shenk seconded the motion. The motion passed.

Manager's Report/ Engineer Report:

- *Lancaster FCA Wholesale information request consent decree* – Mr. Morris explained that most of the data requested could be obtained by Lancaster without the Township creating a report, which, under the Right-to-Know Law, is not required.
- *Manheim Township ongoing invoice issue* – Mr. Morris updated the Authority about the invoice issue. Manheim Township has been asked to provide documentation to support the invoice to Upper Leacock Township.
- *Reimbursement to Authority for work performed for contractors* – A rate table will be established for any work that the Authority performs for developers, etc. Mr. Leen explained that there will be a new requirement for Certificates of Use and Occupancy that mandates pump stations must be dedicated before the certificate is issued.

Public Works Report:

- *Monthly Report* – included in the packet. Mr. Leen discussed his report. Specifically, that the MS4 Report will be available the week of April 16. Mr. Leen also explained that technical specifications for improvements as well as the adoption process need to be updated and made available on the Township website. He indicated that the Township may be using Costars services for waste water chemicals in addition to vehicles as they had previously.

Engineer Report:

- *Stormwater Authority rate study* - An update was given and the study should be completed after one more meeting.
- *Request for release of letter of credit for Angelsea Development* – An updated punch list will be provided to the developer. The pumps will most like need to be replaced before the Authority will take dedication.

Upper Leacock Township - Phone Number: (717) 656-9755
(Management Agent for Sewer and Water Departments)

- *Eurofins request of reduction of letter of credit* – Mr. Reed made a motion to reduce Financial Security to \$25,600.00. Ms. Shenk seconded the motion. The motion passed.

Joint Water and Sewer Business:

- *Decision on the Quarry Road Tract Water/Sewer Dedication to Leola Sewer Authority*– Mr. Huber made a motion to table the decision until some sort of proposal or agreement is signed. Ms. Shenk seconded the motion. The motion passed.

Sewer Business:

- *Sewer Department Work Report* –included in the packet.

Water Business:

- *Motion to approve the application for Step I&II approval for Jim and Laurie Toshuck, 2399 New Holland Pike, for 2 EDU's for water service* – Mr. Reed made a motion to approve the application for Step I&II and 2 EDU's of water service for Jim and Laurie Toshuck. Mr. Musser seconded the motion. The motion passed.
- *Monthly Water Department Report* - The Board reviewed the Water Department Report which was included in the packet.
- *Surcharge billing for April* - The Board reviewed the Surcharge Billing which was included in the packet.

Finance:

- *Month-End Financial Reports (February and March 2018)* - The Board reviewed the Month-End Financial Report which was included in the packet.
- *Quarterly budget reports* - The Board reviewed the Quarterly Budget Reports which were included in the packet.

Delinquent Report:

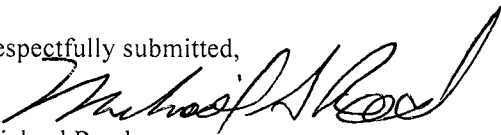
None

Correspondence:

None

With a motion from Ms. Shenk and a second from Mr. Musser, the regular meeting for the Leola Sewer Authority was **adjourned** at 7:25 p.m. The next scheduled meeting will be held on Thursday, May 10 2018, at 6:30 p.m.

Respectfully submitted,



Michael Reed
Secretary