

# Leola Sewer Authority

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The regular monthly meeting of the Leola Sewer Authority was held on Thursday, October 12, 2017, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Wilmer Musser, Samuel Huber, Mike Reed, Cindy Shenk, Michael Morris, Township Manager and John Leen, Public Works Director.

Mr. Bard called the meeting to order at 6:30 p.m.

Mr. Huber made a motion to **amend** the September minutes to add the budgeted amount to the cement lining comment [sic]. Mr. Musser seconded the motion. The motion passed. Mr. Musser made a motion to **approve** the September 14, 2017 minutes as amended. Ms. Shenk seconded the motion. The motion passed.

## Public Comments:

None

## Manager's Report:

- *Retirement of Bob Rissler* – Mr. Morris announced Bob Rissler's retirement as of September 29, 2017, after 31 years of service and introduced Mike Ewing as Senior Water System Operator as well as Derek Palmer, Water Department Employee. Mr. Ewing gave a summary of Water Department activities, plans and shared information about water softening.
- *Proposed 2018 Water and Sewer Budgets* – The proposed 2018 Water Budget and proposed 2018 Sewer Budget were discussed.
  - Mr. Reed made a motion to **amend** the 2017 Sewer Budget to include a new truck for the Sewer Department not to exceed \$45,000. Ms. Shenk seconded the motion. The motion passed.
  - Mr. Musser made a motion to **advertise** the 2018 Water and 2018 Sewer Budgets. Mr. Huber seconded the motion. The motion passed.

## Public Works Report:

- *Monthly Report* – The Board reviewed and discussed the Public Works Director Report, which was included in the packet.
- *Partners Meeting Update* – The Partners Meeting update was included in the packet.

## Joint Water and Sewer Business:

- *Carolyn Lorah* – 271 W. Main St. – Mr. Reed made a motion to **approve** the reduction of 1.3 EDU for 271 W. Main Street. Ms. Shenk seconded the motion. The motion passed.
- *Ken Pruitt* – 181 E. Main St. – Ms. Shenk made a motion to **approve** the letter from Ken Pruitt requesting extension of the water and sewer application for Step I (1 EDU) approval for one year for the property located at 181 E. Main Street. Mr. Reed seconded the motion. The motion passed.
- *M&G Realty* – 370 W. Main St. – Mr. Musser made a motion to **accept** the request from M&G Realty for the extension [sic]. Mr. Huber seconded the motion. The motion passed.

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(Management Agent for Sewer and Water Departments)

- *Fox Clearing* – Anglesea Development – Mr. Huber made a motion to **deny** Fox Clearing's request for release of financial security pending completion of all items on the Engineer's checklist. Mr. Musser seconded the motion. The motion passed.

**Sewer Business:**

- *Sewer Department Work Report* – The Board reviewed the Sewer Department Work Report which was included in the packet.

**Water Business:**

- *Monthly Water Department Report* - The Board reviewed the Water Department Report which was included in the packet.
- *Surcharge Update* - The Board reviewed the Surcharge Update Report which was included in the packet.

**Finance:**

- *Month-End Financial Report (September 30, 2017)* - The Board reviewed the Month-End Financial Report which was included in the packet.

**Delinquent Report:**

None

**Correspondence:**

None

With a motion from Ms. Sherk and a second from Mr. Huber, the regular meeting for the Leola Sewer Authority was **adjourned** at 8:40 p.m. The next scheduled meeting will be held on Thursday, November 8, 2017, at 6:30 p.m.

Respectfully submitted,



Michael Reed  
Secretary