

Leola Sewer Authority

36 Hillcrest Avenue, P.O. Box 325, Leola PA 17540

Phone: (717) 656-6111

Fax: (717) 656-9609

Web Site: www.ultwp.com

The regular monthly meeting of the Leola Sewer Authority was held on Thursday, October 13, 2016, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Wilmer Musser, Samuel Huber, Mike Reed and Cindy Shenk. Also in attendance was Michael Morris, Township Manager and John Leen, Public Works Director.

Chairman Nelson Bard called the meeting to order at 6:30 p.m.

Mr. Reed made a motion to **approve** the September 8, 2016 minutes as presented. Mr. Huber seconded the motion. The motion passed.

Public Comments:

None

Manager's Report:

- ◆ *2017 Water & Sewer Budgets* - The Board reviewed the proposed 2017 Water & Sewer Budgets and a motion to advertise will occur at the November 2016 meeting.

Public Works Report:

- ◆ Mr. Leen gave the monthly report for September, 2016 which was included in the packets.
- ◆ *Gap Vac Usage Report* – Mr. Leen gave a report regarding usage of the Gap Vac stating that when a required dig is accessible by the Gap Vac, there are several various reasons why it is used. This information was included in the packets.
- ◆ *LAF Real Estate, 182-184 Newport Road* – Mr. Reed made a motion to **accept** the proposed right-of-way conditioned upon Solicitor's review and recording of deed on all affected properties. Mr. Huber seconded the motion. The motion passed.

Joint Water and Sewer Business:

- ◆ *Robert Kettering, 214 W. Main Street* - Mr. Musser made a motion to **approve** the application for Step I approval for 4:0 EDU's for water and sewer service. Mr. Reed seconded the motion. The motion passed. *Note:* This is for 4 proposed single-family lots that will be located on Strawberry Street.

Sewer Business:

- ◆ The Board reviewed the letter from Rettew for Anglesea Sewage Pump Station dedication.
- ◆ *Air Release Valve Project* – Application for Payment #1 from Eastern Environmental Contractors, Inc. in the amount of \$5,400.00. Mr. Huber made a motion to approve payment #1 in the amount of \$5,400.00. Mr. Reed seconded the motion. The motion passed.

Water Business:

- ◆ *Surcharge Update* – The Board reviewed and discussed the Surcharge Update Report which was included in the packet.
- ◆ *Monthly Water Department Report* - The Board reviewed and discussed the Water Department Report which was included in the packet.

Finance:

- *Month End Financial Report and Budget Reports as of September 30, 2016* – The Board reviewed the Month End Financial Report which was included in the packet.

Delinquent Report:

- ◆ There was no change from last month.

Correspondence:

None

With a motion from Mr. Reed and a second from Ms. Shenk, the regular meeting the Leola Sewer Authority **adjourned** the meeting at 7:30 p.m. The next scheduled meeting will be held on Thursday, November 10, 2016, at **6:30** p.m.

Respectfully submitted,



Michael Reed
Secretary