

Leola Sewer Authority

36 Hillcrest Avenue, P.O. Box 325, Leola PA 17540

Phone: (717) 656-6111

Fax: (717) 656-9609

Web Site: www.ultwp.com

The regular monthly meeting of the Leola Sewer Authority was held on Thursday, July 14, 2016, at 6:30 p.m. at the Township Office. The following members were present: Nelson Bard, Wilmer Musser, Samuel Huber, Michael Reed, and Cindy Shenk. Also in attendance was Brian Kauffman, Rettew.

Chairman Nelson Bard called the meeting to order at 6:30 p.m.

Mr. Reed made a motion to **approve** the April 14, 2016 minutes as presented. Mr. Huber seconded the motion. The motion passed.

Public Comments:

None

Manager's Report:

- Mr. Morris stated he would like an Executive session near the end of the meeting.

Public Works Director:

- The Board reviewed the Public Works report which was included in the packets.

Joint Water and Sewer Business:

- A. Mr. Musser made a motion to **approve** the application for Step I and Step II approval for M&G Realty, Inc. (Rutter's), 370 W. Main Street, for 2.2 EDU's for water and sewer service. Mr. Huber seconded the motion. The motion passed.
- B. Mr. Musser made a motion to **approve** the application for Step I and Step II approval for Deborah J. Shirk, Leola Village Inns & Suites, 50 Deborah Drive, for 1.0 EDU for water and sewer service. Mr. Huber seconded the motion. The motion passed.

Sewer Business:

- ◆ *Lancaster Labs Interceptor* – Mr. Kauffman presented the land development plan for Lancaster Labs. After some discussion, Mr. Reed made a motion to **proceed** with Mr. Kauffman's presentation pertaining to upgrading the interceptor within the area of construction of Lancaster Labs. Mr. Musser seconded the motion. The motion passed. Mr. Huber abstained.

- ◆ *2015 Chapter 94 Report* – Mr. Kauffman stated every municipality in the state of Pennsylvania has to submit, every year, a Chapter 94 Report for their waste water treatment facilities. The Report shows how much capacity the municipality has in the permit to discharge to a stream, etc. The Report was reviewed and discussed.
- ◆ *Driveway easement agreement with Conestoga Church of the Brethren* – Mr. Morris stated that the agreement says “The properties committee would like the arrangement to be for a period of seven (7) years, with it renewing at the agreement of the Township Manager and the property committee chairperson.” After some discussion, Mr. Huber made a motion to **authorize** the manager to continue the easement agreement with Conestoga Church of the Brethren with an updated exhibit. Ms. Shenk seconded the motion. The motion passed.

Water Business:

- ◆ *Quarry Road Water Tank Painting Project* – Mr. Reed made a motion to **award** the project to Minoan, Inc. in the amount of \$186,000.00 plus \$5,000.00 for painting the words “Upper Leacock Township” on the tank. Mr. Musser seconded the motion. The motion passed. Minoan, Inc. would like to begin painting in the fall of 2016.
- ◆ *Cement Lining Project* – Mr. Kauffman stated the project, on Wilson Avenue, was completed last fall and most of the closeout documents are in order. The following motions were made:
 - *Certificate of Substantial Completion* – Mr. Huber made a motion to **accept** the Certificate of Substantial Completion for the water works. Mr. Reed seconded the motion. The motion passed.
 - *Change Order #2* – Mr. Huber made a motion to pay Change Order #2 in the amount of \$13,982.30. Mr. Reed seconded the motion. The motion passed.
 - *Payment #2* – Mr. Huber made a motion to **pay** Payment #2 in the amount of \$13,105.92, payable to Heitkamp, Inc., contingent upon receipt of release of liens and consent surety. Mr. Reed seconded the motion. The motion passed.
- ◆ *Water Department Work Report* - The Board reviewed and discussed the Water Department Work Report which was included in the packet.
- ◆ *Surcharge Update for May, June, & July* – The Board reviewed and discussed the Surcharge Update Report which was included in the packet.

Finance:

- *Month End Financial Report and Budget Reports as of June 30, 2016* – The Board reviewed the Month End Financial Report which was included in the packet.

Delinquent Report:

- The Board reviewed the delinquent report, including two situations regarding filing a lien, which was included in the packet. After some discussion, Mr. Musser made a motion to **file** a lien against the following properties:
 - 152 W. Main Street owned by James Gingrich.
 - 2399 New Holland Pike owned by Joseph Dambra

Ms. Sherk seconded the motion. The motion passed.

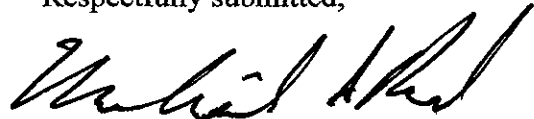
Correspondence:

None

The Authority **adjourned** the meeting at 7:45 p.m. for an Executive Session to discuss real estate.

The Authority reconvened at 9:14 p.m. With a motion from Mr. Musser and a second from Mr. Huber, the regular meeting the Leola Sewer Authority **adjourned** the meeting at 9:15 p.m. The next scheduled meeting will be held on Thursday, August 11, 2016, at 6:30 p.m.

Respectfully submitted,



Michael Reed
Secretary