

The 2349<sup>th</sup> reorganizational meeting of the Upper Leacock Township Board of Supervisors was held on Tuesday, January 3, 2023, at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold J. Leaman, present; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

**Reorganization:**

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Ron Simmons was appointed Chairman of the Supervisors.

On a motion by Supervisor Bard and seconded by Chairman Simmons, J. Harold Leaman was appointed Vice-Chairman of the Supervisors.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Michael H Morris was appointed as Township Manager/Secretary/Treasurer.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Appel, Yost and Zee LLP was appointed Township Solicitor for the year 2023.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Rettew was appointed Township Engineer for the year 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Resolution 2023-01 was adopted appointing Maher Duessel to audit all Township accounts for year 2022.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, the following depositories were appointed:

- A. PNC Bank
- B. Fulton Bank
- C. Truist
- D. Pennsylvania Local Government Trust (PLGIT)
- E. Univest

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the first and third Thursday nights at 6:30 p.m., at the Upper Leacock Township Municipal Building, were designated for Board of Supervisors meetings unless otherwise advertised.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, the Treasurer's Bond in the amount of \$750,000 to be purchased through BCF Group Insurance Agency was approved.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Mark Deimler, Solanco Engineering was appointed as the Upper Leacock Township Sewage Enforcement Officer and Marvin Stoner, as the alternate Sewage Enforcement Officer.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Resolution 2023-02 was adopted for the 2023 fees for on-lot sewage systems, zoning permits, code enforcement, hearings,

consulting, plan review/submittal, stormwater management, and other misc. fees, as well as ABI and Code Administrators fee schedules for 2023

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the Special/Fire Police are hereby granted permission to control crowds and direct traffic at accidents or any other place where traffic needs controlling, or in case of an emergency, by orders of Fire Chief, Police Chief, or Supervisors. The names of the Special/Fire Police as submitted by the Fire Chiefs of Bareville and Upper Leacock Fire Companies (either separately or jointly) to be approved where the need arises. As listed in the agenda.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Resolution 2023-03 was adopted appointing H. Charles Benner to a one-year term as Chairperson of the Vacancy Board beginning January 1, 2023 and ending December 31, 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the following was approved: "We the Supervisors of Upper Leacock Township hereby grant authorization to the members of the Bareville and Upper Leacock Fire Companies and New Holland Ambulance to engage in fund raising activities, such as fairs, carnivals, bingo, banquets, barbecues, donkey baseball games, and other similar fund raising activities of the Fire Company (Ambulance Corps) that the chief officers deem necessary for the efficient operation of the Company. Authorization is granted to the respective fire chiefs to activate fire police at fire company functions. Authorization is also granted for the Fire Company, Ambulance Corps, Rescue Squad, and Fire Police to participate in mutual aid, in-house firemen's training, training schools, conventions, meetings and civic functions of the type customarily attended by and participated in by Volunteer Fire Company members. Furthermore, New Holland Ambulance Association is authorized to provide transportation of patients and emergency medical care in Upper Leacock Township."

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, the following was approved: "We the Supervisors of Upper Leacock Township hereby grant authorization to the Fire Chiefs of Bareville and Upper Leacock Fire Companies or other officer in charge at the scene of an EMERGENCY to deputize a bystander providing the bystander is willing to render assistance requested by said officer to lend assistance in the emergency as a member of this Fire Company or Fire Department. By this act of deputizing a bystander it is understood that he/she shall become eligible for all the benefits available to other members of this Fire Company or Fire Department should he/she suffer an injury or illness as a result of his/her voluntary service. In order to be eligible for such benefits he/she must have been specifically requested or authorized to participate by the Fire Chief or other officer in charge at the scene of the emergency".

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Resolution 2023-04 was adopted appointing Sam Clement to a three-year term as a member of the Upper Leacock Township Zoning Hearing Board beginning January 1, 2023, and ending December 31, 2025.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Resolution 2023-05 was adopted appointing Nelson Dagen to a four-year term as a member of the Planning Commission Board beginning January 1, 2023, and ending December 31, 2026.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Resolution 2023-06 was adopted appointing Douglas Crawford to a four-year term as a member of the Planning Commission Board beginning January 1, 2023 and ending December 31, 2026.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Resolution 2023-07 was adopted appointing Samuel Huber to a five-year term as a member of the Upper Leacock Township Municipal Authority beginning January 1, 2023 and ending December 31, 2027.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Resolution 2023-08 was adopted appointing Cindy Simmons to continue as Auditor for Upper Leacock Township until December 31, 2025.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Lisa Boyd was appointed as the Zoning Officer and Building Code Official for Upper Leacock Township for 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Associated Building Inspections, Inc. and Code Administrators, Inc. were appointed as the building code inspectors for commercial inspections and residential inspections for 2023.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Mark Deimler and Derrick Jamison of Solanco Engineering were appointed as the Property Code Enforcement Inspectors for 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the Emergency Services Committee will appoint the Fire Alarm Officer for Upper Leacock Township for 2023.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Michael H Morris was appointed as the Right to Know Officer for Upper Leacock Township for 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, Robert Sisko, Morgan, Hallgren, Crosswell, and Kane, was appointed as the Zoning Hearing Board solicitor for 2023.

On a motion by Vice Chairman Leaman and seconded by Supervisor Bard, Ralph Hutchinson was appointed as the Conestoga Valley Region representative to the Lancaster County Tax Collections Board and Jenna Seesholtz as the alternate for 2023.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the following holidays were approved for 2023: New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day, and a flexible day at Christmas and New Year's Day 2024.

Supervisor Bard made a motion to approve the December 15, 2022 minutes with corrections. Vice Chairman Leaman seconded the motion. The motion passed.

Recognition of Guests:

None

Public Comments:

None

Old Business:

None

New Business:

Supervisor Bard made a *motion to approve Resolution 2023-09, a Resolution for Plan Revision for New Land Development to revise the Township's Act 537 Official Sewage Facilities Plan for Levi K Stoltzfoos project at 91 Hess Road.* Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to approve Lot Add-On Plan for Aaron K King and Emanuel S and Anna S Miller contingent upon addressing the comments in Solanco Engineering's 12/9/22 review letter and subsequent review letters.* Supervisor Bard seconded the motion. The motion passed.

Zoning Officer Report:

No comments.

Planning Commission Minutes:

No comments.

Supervisors Concerns:

None

Solicitors Report:

None

Payment of Bills:

December 12, 2022 to December 29, 2022

GENERAL \$374,607.49

WATER \$108,172.79

SEWER \$75,811.05

STORMWATER \$606.23

TOTAL \$559,197.56

STATE/LIQUID FUELS PAYMENTS \$315.00

Rettew\$315.00

TOTAL GENERAL FUND RECEIPTS \$48,026.70

Supervisor Bard made a motion to pay bills totaling \$559,197.56. Vice Chairman Leaman seconded the motion. The motion passed.

Correspondence:

The Worship Center gave a donation of \$3,000.00 to the Township. Chairman Simmons asked if a Thank You letter was sent. Joy Witmer said yes, a letter was sent the next day.

Manager's Report:

Vice Chairman Leaman made *a motion to disassociate Upper Leacock Township from the possible creation of a Recreation Commission with East Lampeter Township and the Conestoga Valley School District to concentrate on Township parks and pool facilities.* Supervisor Bard seconded the motion. The motion passed.

The 2003 Sterling Acterra Hydro excavator was approved for sale with the purchase of a new hydro excavator. The Acterra Hydro excavator was sold for \$28,302 through Municibid.

Chairman Simmons asked if the two 15 KW emergency generators that aren't needed by the Township, could be donated to Bareville Fire Company since that would be the location for the Emergency Services Committee Command Center in case of an emergency? If they are not needed, then they could go to Municibid to sell.

The 2008 GMC Sierra 2500 HD can go to Municibid to sell. Someone can purchase it for parts.

With a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the meeting adjourned at 7:05 p.m. The next meeting of the Board of Supervisors is scheduled for February 16, 2023 at 6:30 p.m. at the Upper Leacock Township Municipal Building.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Michael H Morris', with a long horizontal flourish extending to the right.

Michael H Morris  
Township Manager