

The 2357<sup>th</sup> meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, September 21<sup>st</sup>, 2023, at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold Leaman, present; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present; Solicitor William Cassidy, present; Township Engineer Kara Kalupson, from RETTEW; and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Supervisor Bard made a motion to **approve** the **August 17<sup>th</sup>, 2023**, minutes. Chairman Simmons seconded the motion. The motion passed.

### **Recognition of Guests:**

None

### **Public Comments:**

James Bennet attended the meeting to ask the Supervisors if they would be open to continuing the Heritage Pathway where the “Goat Path” is located. He stated he would be willing to head the committee to get it started. Mr. Bennett said that Eurofins is in favor of this project moving forward as well for their employees.

The Supervisors agreed to open discussion for the project. Mr. Morris stated that the Township is concentrating on Leola Park and applied for a grant to add Pickle Ball courts and other improvements. However, the Board would be open to endorsing a grant application for the Heritage Pathway if East Lampeter Township has applied for one. Mr. Morris will contact Mr. Hutchinson in East Lampeter Township. The Township will then provide a letter of endorsement for the Heritage Pathway.

### **Conditional Use Hearing**

Chris and Hannah Bucklin stated they have talked with their neighbors about adding a hair salon to their property and none of them have stated they would have an issue with the project. The project would include taking down an existing small building and replacing it with a new structure of roughly the same square foot.

Kara Kalupson of RETTEW mentioned the Review letter from RETTEW dated August 16, 2023 that was included in the packet for the Supervisors. The Bucklin’s had received the letter and addressed those concerns in a written letter that was also in the packet for the Supervisors. Kara also stated that the Planning Commission recommended the plan.

Supervisor Bard made a ***motion to approve conditioned upon RETTEW’s August 16, 2023 letter for the Hannah Bucklin project at 38 S. Hershey Avenue.*** Vice Chairman Leaman seconded the motion. The motion passed.

### **Solicitors Report:**

None

### **Old Business:**

None

### **New Business:**

Vice Chairman Leaman made a ***motion to approve the release of financial security in the amount of \$6202.00 for the Yoder Industries property at 97 S. Groffdale Rd., contingent upon the applicant paying all outstanding engineering fees per RETTEW’s letter dated***

**September 1, 2023.** Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to acknowledge receipt of such application received September 14, 2023 for Amos and Sylvia Miller 2822C Stumptown Rd. – Agricultural Security Area Declaration and to utilize the 180-day approval procedure.* Vice Chairman Leaman seconded the motion. The motion passed.

**Zoning Officer Report:**

No comments.

**Planning Commission:**

No comments.

**Supervisors Concerns:**

Chairman Simmons stated he would like a small committee formed to discuss the Fireman's Relief Fund that is received annually. He mentioned that it has been many years since the way the funds are divided has been looked at. There are two Fire Companies in the Township and there have been changes over the years, so he'd like to look at a different way to divide the monies in the future for consistency.

It was decided that the money for 2023 will be given the same way as in the past.

**Payment of Bills:**

**August 12, 2023 to September 15, 2023**

<b>GENERAL</b>	<b>\$172,848.60</b>
<b>WATER</b>	<b>\$84,245.47</b>
<b>SEWER</b>	<b>\$63,926.54</b>
<b>STORMWATER</b>	<b>\$13,488.59</b>
<b>TOTAL</b>	<b>\$334,509.20</b>

**STATE/LIQUID FUELS PAYMENTS     \$329,664.80**

**Rettew Assoc. \$235.00**

**Martin Paving Inc     \$105,373.80**

**Kinsley Construction Inc     \$224,056.00**

**TOTAL GENERAL FUND RECEIPTS     \$336,447.27**

Vice Chairman Leaman made a *motion to pay bills totaling \$334,509.20.* Supervisor Bard seconded the motion. The motion passed.

**Correspondence:**

None

**Manager's Report:**

Supervisor Bard made a *motion to approve the Nonuniformed Employees' Pension Plan Minimum Municipal Obligation for 2024.* Vice Chairman Leaman seconded the motion. The motion passed.

Mr. Morris gave the following updates:

The 2024 Budget is being worked on so it will be ready for the Supervisors at the October meeting.

The YMCA is interested in running the pool again in 2024. There has been no word on the Grant for the park as of yet.

Mr. Morris received a letter from The Horse Progress Days committee. This is an annual event that travels from different states. In 2024 the event is scheduled to be hosted at a farm on South Groffdale Road. The group would like the Township to shut down South Groffdale Road and Musser School Road for 4 days. The Township does not have practice of shutting down roads for events. So, Mr. Morris has set up a meeting with the coordinator of the event and would like the Fire Company to be involved with the meeting as well.

**Executive Session began at 7:12 p.m. and reconvened at 7:25 p.m.**

With a motion by Vice Chairman Leaman and seconded by Supervisor Bard, the meeting was **adjourned at 7:26 p.m.** The next meeting for the Board of Supervisors is scheduled for **Thursday, October 19<sup>th</sup>, 2023**, at 6:30 p.m. at the Upper Leacock Township Municipal Building.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Michael H Morris', with a long horizontal flourish extending to the right.

Michael H Morris  
*Township Manager*