

The 2338th meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, February 17, 2022 at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold J. Leaman, present VIA Zoom; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present; Public Works Director John Leen, present; Township Engineer Brian Kauffman, present via Zoom and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Vice Chairman Leaman made a motion to **approve** the January 3, 2022 minutes. Supervisor Bard seconded the motion. The motion passed.

Recognition of Guests:

Debra Morris introduced herself to the Supervisors and told them about her past job experiences. Debra worked at Armstrong World Industries and Interface Solutions for 34 years. She worked in Exploratory Research and Development where she assessed other company's products and processes in England and Hungary. She was transferred to Armstrong's Industrial Specialties group for research and development assignment to produce new gasket products for the automotive industry, small engine markets, diesel engines. She was promoted to a plant manager position at the company's Fulton Plant for 4-5 years where she gained knowledge of the labor union, EPA and OSHA. Debra was reassigned back to Lancaster to lead a process improvement project to the recently acquired plant in Germany. Along with completing multiple validation trials transferring products from the US plants to the German plant for better distribution in Europe and South America. Working under the direction of the Executive Team, she visited China to assess their processing capabilities. Her last promotion was as the Director of Manufacturing Processes working with all of the manufacturing plant managers and manufacturing engineers' team to establish and implement policies, goals, objectives and procedures.

Eric from K.C. Signs had sample display signs for the Supervisors to see. There were two signs for the Supervisors to see and compare the brightness.

Public Comments:

None

Old Business:

None

New Business:

Supervisor Bard made a *motion to adopt Resolution 2022-05 appointing Debra Morris to a five (5) year term on the Upper Leacock Township Municipal Authority starting February 17, 2022 and ending December 31, 2026.* Vice Chairman Leaman seconded the motion. The motion passed.

Supervisor Bard made a *motion to set the financial security for the CVSD Leola Elementary School Improvements project at \$129,472.00.* Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to enter into the Stormwater Management Agreement with the Conestoga Valley School District for the Leola Elementary School Improvements project*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to release the financial security for the Amos B. Lantz property at 429 Hess Road in the amount of \$18,150.00*. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to set the financial security for the David L. and Sarah S. Beiler project at 2503 W. Eby Road at \$23,720.63*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to enter into the Stormwater Management Agreement with David L. and Sarah S. Beiler for the project at 2503 W. Eby Rd.* Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to approve the Lot Add-On Plan for Leola Mennonite Church as recommended by the Planning Commission*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to award Contract No. 1 – Bituminous Seal Coat out of Liquid Fuels budget bid to Martin Paving Inc. for \$139,766.60 (Zeltenreich Road, Musser School Road, South Groffdale Road)*. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to award Contract No. 2 - milling and paving bid out of Liquid Fuels budget to Long's Asphalt Inc for \$163,058.25 (Mayfield to Magnolia, Aspen to North Maple)*. Supervisor Bard seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to award Contract No. 3 – cold – in – place recycling bid out of General budget to repave Creek Hill Road to Recon Construction Services for \$689,246.25 (Hartman Station to Horseshoe Road)*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to move leftover funds from the General Fund Budget to Liquid Fuels Budget for the Creek Hill Road project to the milling and paving project as well as the seal coating job*. Vice Chairman Leaman seconded the motion. The motion passed.

Zoning Officer Report:

No comments

Planning Commission:

No comments

Supervisors Concerns:

None

Solicitors Report:

Supervisor Bard made a *motion to advertise Ordinance 2022-02 of Upper Leacock Township, Lancaster County, Pennsylvania, to allow for and to regulate small wireless facilities within the public rights-of-way in the Township.* Vice Chairman Leaman seconded the motion. The motion passed.

Payment of Bills:

December 30, 2021 to February 11, 2022

GENERAL	\$287,668.58
WATER	\$228,253.62
SEWER	\$234,830.02
TOTAL	\$750,752.22

STATE/LIQUID FUELS PAYMENTS	\$6,539.62
Rettew	\$2,933.90
LNP Media	\$912.72
Rettew	\$2,693.00

TOTAL GENERAL FUND RECEIPTS \$161,570.30

Supervisor Bard made a *motion to pay bills totaling \$750,752.22.* Vice Chairman Leaman seconded the motion. The motion passed.

Correspondence:

Engine Brake Retarder Study, Manager Michael Morris said he is pleased with PennDot's quick responses.

There were no additional comments on the "*Rotary Ride for the Community*"

A Thank You letter was sent to the Worship Center for their donation of \$2500 to Upper Leacock Township.

Manager Michael Morris stated this is an official withdraw of the appeal from Mr. Kettering Leola, Strawberry Street Revised Final Plan Letter.

There were no additional comments on the letter from Eurofins concerning Building and Zoning Permit fees. Mr. Morris stated that Eurofins appreciated the response.

Manager's Report:

Supervisor Bard made a *motion to award bid to KC Signs in the amount of \$39,995.00 for a high-density digital sign at the Leola Park entrance on Route 23.* Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to approve the YMCA Agreement for 2022 season*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to table the Municipal Building Rent Agreement upon exploring Insurance coverage for both the Township and Authority*. Vice Chairman Leaman seconded the motion. The motion passed.

Executive Session: 7:55 p.m.

The regular meeting reconvened at 8:34 p.m.

Supervisor Bard made a *motion to intervein on the Eid property appeal*. Vice Chairman Leaman seconded the motion. The motion passed.

With a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the meeting was **adjourned** at 8:40 p.m. The next meeting of the Board of Supervisors is scheduled for March 17, 2022 at 6:30 p.m. at the Upper Leacock Township Municipal Building.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael H Morris", with a long horizontal line extending to the right.

Michael H Morris
Township Manager