

The 2336<sup>th</sup> meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, December 16<sup>th</sup>, 2021 at 6:30 p.m. Chairman Ronald Simmons, present; Vice Chairman Harold J. Leaman, present; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present; Brian Kauffman RETTEW Engineering, present; William Cassidy Township Solicitor, present via ZOOM and Secretary/Media Coordinator Joy Witmer, present.

Chairman Ronald Simmons called the meeting to order and asked all present to rise and recite the Pledge of Allegiance.

Vice Chairman Leaman made a motion to **approve** the **November 18<sup>th</sup>, 2021** minutes. Supervisor Bard seconded the motion. The motion passed.

**Hearings:**

None

**Recognition of Guests:**

None

**Public Comments:**

Frank Chlebnikow from RETTEW, had a discussion via zoom about Upper Leacock Township Zoning Ordinance – R-2 Analysis “Going UP instead of OUT”. Recommendations for R-2 developing: Single Family detached would stay the same, Duplexes and Two family dwellings increase maximum Density to six units per acre, Townhouses increase maximum density to eight units per acre and Multiple Family increase maximum height for multiple-family dwelling to allow vertical development. To do this the current Zoning Ordinance would have to be amended to change the height allowance. Brian and Frank decided they will meet with their group and discuss incentives, cost and means. Another suggestion was to talk with a builder to get their opinion on building up.

**Old Business:**

None

**New Business:**

**Revised Final Plan for Kettering Leola**

Mr. Weaver representing Mr. Kettering ***withdrew the Sidewalk Deferral Request and the Infiltration Bed Affidavit Request.*** They agreed to install the curb and sidewalks as discussed. They will resubmit a final land and development plan to reflect the construction that was completed.

**Market Square South Development – Financial Security Reduction Request No. 2**

Supervisor Bard made a ***motion to approve the financial security reduction request No. 2 for the Market Square South project to \$575,013.22 according to a letter dated December 7, 2021 from RETTEW.*** Vice Chairman Leaman seconded the motion. The motion passed.

## **Conestoga Valley School District – Leola Elementary School – SEM Waiver Requests**

Vice Chairman Leaman made a *motion to approve CVSD's request for a waiver from Section 308 – Volume Control and to provide comparable volume control using PADEP's Managed Release Method (MRC) in lieu of infiltration.* Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to approve CVSD's request for a modification to Section 303.C.a.4 to provide smaller diameter pipes to match existing pipe size.* Vice Chairman Leaman seconded the motion. The motion passed.

### **Zoning Officer Report:**

No additional comments.

### **Planning Commission Minutes:**

No additional comments.

### **Supervisors Concerns:**

Chairman Simmons asked if there was snow predicted because there are more snow fences up this year than in years past.

### **Solicitors Report:**

Vice Chairman Leaman made a *motion to advertise an Ordinance of Upper Leacock Township Regulating the parking of Commercial and Large Vehicles as well as Dumpsters on Roads, Streets, Highways or Rights-of-way within and residentially zoned district in Upper Leacock Township.* Supervisor Bard seconded the motion. The motion passed.

Vice Chairman Leaman *made a motion to adopt Resolution 2021-12 Approving a Cooperative Agreement between Upper Leacock Township and West Earl Township for the use by Upper Leacock Township Residents of the composting Facility Owned by West Earl Township, Conditioned upon West Earl Township adding language to the Agreement, for Upper Leacock Township Resident Use Report.* Supervisor Bard seconded the motion. The motion passed.

### **Payment of Bills:**

November 13, 2021 to December 10, 2021

GENERAL	\$195,051.94
WATER	\$187,850.19
SEWER	\$205,885.14
TOTAL	\$588,787.27

STATE/LIQUID FUELS PAYMENTS	\$5,691.29
PPL Electric	\$5,647.54
Rettew	\$43.75

TOTAL GENERAL FUND RECEIPTS	\$280,142.83
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Supervisor Bard made a ***motion to pay bills totaling \$588,787.27.*** Vice Chairman Leaman seconded the motion. The motion passed.

**Correspondence:**

There were no additional comments on the letter concerning the Break Retarder Study by PennDot. "PennDot authorizes the installation of Brake Retarders Prohibited Next 3/4 Mile (Forest Hill Road between Main Street and Quarry Road) signs and the accompanying End Brake Retarder Prohibition signs in the area between Quarry Road and Sun Valley Drive."

**Manager's Report:**

The **Little Free Library** that will be placed in the park at Olde Leacock Village is being worked on by a Scout. His Grandfather has a wood work shop where the Library is being built and it should be finished by spring. The Scouts mother will register the Library as well.

**Leola Community Park:**

A Mini Disc Golf Course can be installed in the park by the Public Works Department with the help of a Disc Golf Tournament Player who designs courses. The course will be laid out so that tournaments can be played as well.

The Supervisors have agreed to revisit a digital sign being placed at the entrance to the Community Park on Route 23. The sign will be available for notices for Township events, pool events and staffing openings at the pool.

Chairman Simmons and Township Manager Michael Morris met with the Shop Steward and Representative from IBEW to renew the Public Work contract. Manager Michael Morris said the negotiations went well and recommends it be adopted.

Vice Chairman Leaman ***made a motion to adopt IBEW's Collective Bargaining Agreement.*** Supervisor Bard seconded the motion. The motion passed.

IT proposals were received from several companies. Manager Michael Morris explained after several staff meetings and lots of correspondence with the companies a decision was agreed upon to go with Executive Image.

Supervisor Bard ***made a motion to accept the agreement from Executive Image conditioned upon Solicitors Review.*** Vice Chairman Leaman seconded the motion. The motion passed.

The Supervisors asked for referrals for the Government Finance Solutions (GFS) company before making a final decision on the proposal. Mr. Morris said he should have that for the January 3, 2022 meeting.

**Other Business:**

None

**Executive Session:**

None

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the meeting was **adjourned** at 9:05 p.m. The next meeting of the Board of Supervisors is scheduled for **Monday January 3, 2022** at 6:30 p.m. at 161 Newport Road.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael H Morris", with a long, sweeping horizontal line extending to the right.

Michael H Morris

*Upper Leacock Township Manager*