

The 2328th meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, April 15th, 2021 at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold J. Leaman, present; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present; Township Public Works Director John Leen, present; Township Solicitor Bill Cassidy, present; Township Engineer Brian Kauffman, present and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Supervisor Bard made a motion to **approve** the March 18, 2021 minutes. Vice Chairman Leaman seconded the motion. The motion passed.

Recognition of Guests:

Jennifer Cruver – Kibi of Maher Duessel discussed the **2020 Audit of Upper Leacock Township**. Manager Michael Morris asked about two people having the password that was mentioned in the audit letter. Jennifer said it could be discussed during the 2021 Audit. Mr. Morris also asked if it would be a good idea to have an independent IT company look at the Township's system for insurance purposes. Jennifer said yes she would agree with that.

Supervisor Bard made a ***motion to accept the 2020 Audit***. Vice Chairman Leaman seconded the motion. The motion passed.

Public Comments:

None

Old Business:

The Villas at Twin Maples, Proposed Parking Text Amendment to the Zoning Ordinance. In attendance for this discussion were Reilly Noetzel, Barley Snyder LLP; Brent Good, E.I.A.; Mark Horst and Nate Kapp, Vanguard. After review of documentation, the Board agreed with the Zoning Officer and the recommendations from Rettew to stick to mixed use for this Ordinance. The decision was made to revise the Ordinance and remove the last sentence in the last box on the proposed Ordinance. The Board is requesting a clean copy of the proposed Ordinance.

Supervisor Bard made a ***motion to forward the proposed text amendment with revisions made per Zoning and Rettew's recommendations to the Township and County Planning Commissions for formal review***. Vice Chairman Leaman seconded the motion. The motion passed.

New Business:

Emergency Services Committee -

Vice Chairman Leaman made a ***motion to accept the Slate of Officers for the Emergency Services Committee***. Supervisor Bard seconded the motion. The motion passed.

Liquid Fuels -

Vice Chairman Leaman made a ***motion to approve the awarded low bid to New Enterprise Stone & Lime Co. for paving project from Liquid Fuels for milling, placing paving fabric, placing leveling and wearing course on the following roads: Benner St. (Graybill Rd. to Melvin Dr.) Melvin Dr. (Farmdale Rd. to Cul-de-sac) Amanda Dr. (Melvin Dr. to Cul-de-sac) Weber Rd. (Brethren Church Rd. to Hertzog Dr.) Herzog Dr. (Hertzog Dr. to Route 23)***

Levi Dr. (Herzog Dr. to the dead end) in the amount of \$226,254.81. Vice Chairman Leaman also made a *motion to approve bid 1 award for milling, placing paving fabric, placing leveling and wearing course on the following roads: South Hershey Rd. (Route 23 to Graybill Rd.) Brethren Church Rd. (Route 23 to Township line) in the amount of \$90,427.45 for a total amount of \$316,682.26.* Supervisor Bard seconded the motion. The motion passed.

South Market Square Financial Security Reduction –

Supervisor Bard made a *motion to approve the reduction of financial security for the South Market Square project from \$2,022,276.00 to \$912,632.09.* Vice Chairman Leaman seconded the motion. The motion passed.

Supervisors Concerns:

There is a concern that the new meeting room does not have enough microphones for people on Zoom to hear clearly. It was suggested that Michael Morris look into either wired microphones or more cordless microphones for the meetings.

Solicitors Report:

There was no report.

Payment of Bills:

March 13, 2021 to April 8, 2021

| | |
|---------|--------------|
| GENERAL | \$365,157.94 |
| WATER | \$39,189.85 |
| SEWER | \$80,860.27 |
| TOTAL | \$485,208.06 |

| | |
|-----------------------------|------------|
| STATE/LIQUID FUELS PAYMENTS | \$7,281.86 |
| PPL ELECTRIC | \$5,488.68 |
| LNP Media | \$750.08 |
| Rettew | \$1,043.10 |

| | |
|-----------------------------|--------------|
| TOTAL GENERAL FUND RECEIPTS | \$319,532.44 |
|-----------------------------|--------------|

Supervisor Bard made a *motion to pay bills totaling \$319,532.44.* Vice Chairman Leaman seconded the motion. The motion passed.

Correspondence:

Worship Center Donation – Michael Morris said a Thank You letter will be sent.

Pequea Valley Public Library – no additional comments.

Manheim Township request support for County Health Department – Michael Morris said the township was asked by the Lancaster County Association of Township Supervisors to table or not to endorse Manheim Township's resolution until the association has done its own evaluation of the proposal, which it expects to complete by the end of the month. The Board of Supervisors decided to revisit when Lancaster County Association of Township Supervisors does their research.

Yard Waste Recycling email – Michael Morris will contact West Earl Township to see if we can do an inter-municipal agreement for Upper Leacock Township residents to use their yard waste facility at a discounted rate. Joy Witmer will contact the contracted haulers to see how much each hauler charges for yard waste bags.

District Justice Office – Chairman Ron Simmons received a letter stating that our portion for the Drug Task Force is **\$8708.00**. Supervisors agreed to pay the invoice. There is a 2021 budgeted for the Drug Task Force.

Manager's Report:

There was no report.

Executive Session ended and the regular meeting reconvened at 9:40 p.m.

Vice Chairman Leaman made *a motion to adopt Resolution 2021-08 "Relating to Amending a Retirement Plan to Permit Loans from the 457 Plan"*. Supervisor Bard seconded the motion. The motion passed.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the meeting was **adjourned** at 9:45 p.m. The next meeting of the Board of Supervisors is scheduled for May 20, 2021 at 6:30 p.m. at 161 Newport Road.

Respectfully Submitted,



Michael H Morris
Upper Leacock Township Manager