

The 2326<sup>th</sup> meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, February 18, 2021 at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold J. Leaman, present via Zoom; Supervisor Nelson Bard, present via Zoom; Township Manager Michael Morris, present; Township Solicitor Bill Cassidy, present via Zoom; Township Engineer Brian Kauffman, present via Zoom and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Supervisor Bard made a motion to **approve** the January 4, 2021 reorganization minutes. Vice Chairman Leaman seconded the motion. The motion passed.

**Recognition of Guests:**

None

**Public Comments:**

None

**Old Business:**

None

**New Business:**

**David W. Stoltzfoos**

Vice Chairman Leaman made *a motion to release the Financial Security Reduction No. 2 for David W. Stoltzfoos in the amount of \$10,365.70*. Supervisor Bard seconded the motion. The motion passed.

**Fox Meadows Creamery**

**Waivers and Modifications:**

Supervisor Bard made a *motion to approve the Preliminary Plan Processing according to Rettew's letter dated February 12, 2021*. Vice Chairman Leaman seconded the motion. The motion passed.

Supervisor Bard made a *motion to approve the Vertical Curves according to Rettew's letter dated February 12, 2021*. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to approve the Clear Sight Triangle according to Rettew's letter dated February 12, 2021*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a *motion to approve the Pedestrian Easements according to Rettew's letter dated February 12, 2021*. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a *motion to approve the Curbing according to Rettew's letter dated February 12, 2021*. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a ***motion to approve the Final Land Development Plan for Fox Meadows Creamery, contingent upon addressing items in Rettew's letter dated February 12, 2021.*** Vice Chairman Leaman seconded the motion. The motion passed.

#### **Upper Leacock Fire Company – Fire Police**

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the *Special Fire Police* are hereby granted **permission** to control crowds and direct traffic at accidents or any other place where traffic needs controlling, or in case of an emergency, by orders of Fire Chief, Police Chief, or Supervisors. The names of the Special/Fire Police as submitted by the Fire Chiefs of Upper Leacock Fire Companies (either separately or jointly) to be approved where the need arises. (The lists of Reserve Fire Police are attached).

#### **Resolution 2021-07**

Vice Chairman Leaman made a ***motion to adopt Resolution 2021-07 – A Resolution of Upper Leacock Township, Lancaster County Supporting the Proposal to be part of a Recreation Peer-to-Peer Study.*** Supervisor Bard seconded the motion. The motion passed.

#### **Supervisors Concerns:**

There were no concerns.

#### **Solicitors Report:**

Tom Nehilla from Barley Snyder, Brent Good of ELA Group, Mark Horst and Nathan Kapp attended the meeting to discuss a possible ***Amendment to Zoning Ordinance from September 22, 2015, "Common Parking area, Residential"*** and to add new parking ratio applicable to multiple family dwellings with a common parking area.

Also attending via Zoom on this matter, were neighboring property owner Carolyn Groff and Scott Layman.

Township Solicitor Bill Cassidy stated there are actions that need to take place before the Amendment could be approved. There needs to be a public hearing, advertisement of such meeting and it also has to go to the County Planning Commission and Upper Leacock Township Planning Commission. Township Manager Michael Morris asked why this was brought to the Board of Supervisors meeting and not taking to the Planning Commission first.

Township Engineer Brian Kauffman said he would discuss this with the Planning Commission at the next meeting. Tom Nehilla agreed to this action.

#### **Payment of Bills:**

January 1, 2021 to February 12, 2021	
GENERAL	\$245,049.49
WATER	\$149,256.14
SEWER	\$418,053.98
TOTAL	\$812,359.61
STATE/LIQUID FUELS PAYMENTS	\$5,102.91
Rettew	\$127.50
PPL ELECTRIC	\$5,102.91
 TOTAL GENERAL FUND RECEIPTS	 \$304,618.18

Vice Chairman Leaman made a ***motion to pay bills totaling \$304,618.18.*** Supervisor Bard seconded the motion. The motion passed.

**Correspondence:**

There were no additional comments on the ***2018-2019 Liquid Fuels Audit Document.***

**Manager's Report:**

**Sewage Enforcement Officer**

Vice Chairman Leaman made a ***motion to remove Assistant Zoning Officer Lisa Boyd as Alternate SEO and add Marvin Stoner as the Alternate SEO Officer.*** Supervisor Bard seconded the motion. The motion passed.

**Agreement with Lancaster YMCA**

Jen Zoll and Carrie Falduts of the Conestoga Valley Swim Team attended via Zoom for the discussion of the pool.

Township Manager Michael Morris stated the cost for the pool this year will increase due to Covid-19 and cleaning supplies needed to have the pool open per the CDC and State Guidelines.

Chairman Ron Simmons suggested a concession stand could be run at the pool this year by the CV Swim Team. Jen didn't know that the team could fill the entire summer schedule with volunteers because of vacations their athletes would be taking. Chairman Simmons suggested that maybe Jen could reach out to other CV athletic teams and take turns running the stand as a fundraiser. Jen was told to reach out to the YMCA for feedback from them to start up the concession stand this year.

Vice Chairman Leaman made a ***motion to approve the agreement with the YMCA for the 2021 pool season, contingent upon Covid 19 guidelines, indemnification agreement holding us harmless, eliminating Township involvement with the food stand and the Township Solicitors approval.*** Supervisor Bard seconded the motion. The motion passed.

**Emergency Management Committee**

Supervisor Bard made a ***motion to appoint Sam Huber as the Industrial/Large Business Representative on the Emergency Management Committee.*** Vice Chairman Leaman seconded the motion. The motion passed.

**Update on 161 Newport Road Municipal Building Project**

Manager Michael Morris was pleased to announce that the punch list meeting should be happening shortly for small items that need to be completed for the project. The Township Office will be moving on Monday, March 8, 2021 starting at 8 a.m. Post cards are being sent to residents of the township to let them know of this move.

On a motion by Supervisor Bard and seconded by Vice Chairman Leaman, the meeting was **adjourned** at 7:50 p.m. The next meeting of the Board of Supervisors is scheduled for March 18, 2021 at 6:30 p.m. at 161 Newport Road.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'M. Morris', followed by a long horizontal line extending to the right.

Michael H. Morris  
*Township Manager*