

The 2302nd meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, February 7, 2019, at 6:30 p.m. Chairman Ron Simmons, Vice-Chairman Harold Leaman via phone, and Nelson Bard were present. Also present was Michael Morris, Township Manager; Brian Kauffman, Township Engineer; and Bill Cassidy, Township Solicitor.

Supervisor Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Supervisor Bard made a motion to **approve** the January 7, 2019, meeting minutes with the following corrections: The amount of the Treasurer's Bond is supposed to be \$750,000, one of the New Year's Day Holidays should be for 2020, John Leen IV is to sign the minutes for Michael Morris, Township Manager. Supervisor Leaman seconded the motion. The motion passed.

Recognition of Guests:

None

Public Comments:

None

Old Business:

None

New Business:

- A. *Henry Glick – 95 Snake Hill Road – Letter of Credit Release* – Supervisor Bard made a motion to **approve** the Letter of Credit Release **with the condition** of payment of all outstanding Township and Township Engineer invoices. Supervisor Leaman seconded the motion. The motion passed.

Engineer's Report:

- A. *Rt. 23 Improvement Update* – This project is expected to start mid-Summer of 2019 and take about three years to complete. Propose PennDOT also put in sidewalks. Road work will take place between Heller's Church and Quarry Road intersections and will cause some detours for wide load vehicles, but the road will not close. The Township plans to give updates throughout this project by means of a newsletter and webpage updates
- B. *Adoption of Township Act 537 Plan* – Supervisor Bard made a motion to **adopt** the Township Act 537 Plan. Supervisor Leaman seconded the motion. The motion passed.
- C. *On-Lot Disposal System (OLDS)* – This system will likely split the Township into three districts to manage pumping and inspection regulations on a 3-year rotating basis.
- D. *Hydrogeologic Study Requirements* – The current Township Subdivision and Land Development Ordinance will be required to include this testing before any development plan approval.

Supervisors' Concern:

Supervisor Simmons mentioned having neighbors approach him with concerns about a proposed halfway house being established in the Forest Hills Development.

Solicitor's Report:

None

Payment of Bills:

Supervisor Bard made a motion to **pay** bills totaling \$6,040.58 from State/Liquid Fuels, \$181,544.02 from the General Fund, \$83,539.68 from the Water Fund, and \$237,232.48 from the Sewer Fund. The receipts from the General Fund totaled \$190,545.48. Supervisor Leaman seconded the motion. The motion passed.

Correspondence:

- A. *Drug Task Force Report* – The Board reviewed the report included in the packet.
- B. *Information Regarding Line Painting in the Township* – Upon further research, line painting is expected to be put into the 2020 Township budget.

Manager's Report:

- I. *LCTCB Board Appointment of Ralph Hutchinson* – Supervisor Bard made a motion to **appoint** Ralph Hutchinson to the Lancaster County Tax Collection Bureau to Represent East Lampeter, Upper Leacock and West Earl Townships. Supervisor Leaman seconded the motion. The motion passed.
- II. *Response to PennDOT Comments – Traffic Signal Installation* – Supervisor Bard made a motion to **allow** Mike Morris, Township Manager, to sign the response letter to PennDOT in regards to proposed traffic signal at Horseshoe and Creek Hill intersection. Supervisor Leaman seconded the motion. The motion passed.
- III. *Leola Ambulance Discussion* – The Supervisors' main concern with the potential merger of Leola and New Holland Ambulance Associations is making sure the emergency services provided by the association will still remain in the Township and if a merger is executed, a formal agreement would be requested to ensure these services continue. Jim O'Brian, the former treasurer for Leola Ambulance Association, stated the Association had 'around \$570,000 in cash' when he was in service. Additionally, \$15,000 was invested in the trust fund of the Upper Leacock War Memorial Association. The building where the Association operates is estimated to be valued at "at least half a million dollars", as per Mr. O'Brian. The Board of Supervisors and Emergency Services Committee of Upper Leacock both attempted to offer assistance to the Association once these financial and structural issues were recognized, but both parties received pushback.

The Board went into Executive Session at 8:10 and reconvened at 8:50.

*Board of Supervisors
February 7, 2019
Page 3*

Supervisor Bard made a motion to **reimburse** Liquid Fuels Fund from General Fund in the amount of \$73,955.45 in one payment.

On a motion by Supervisor Leaman and seconded by Supervisor Bard, the meeting **adjourned** at 8:52 p.m. The next meeting is scheduled for February 21, 2019, at 6:30 p.m. in the Community Building meeting room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael H Morris", followed by a long horizontal line extending to the right.

Michael H Morris
Township Manager