



Upper Leacock Township

Leola Community Park Pavilion Rental Form

The 2018 fee for renting a pavilion is \$75 for residents and \$100 for non-residents.

A \$100 security deposit is required. This must be either a **money order or cash** made out to Upper Leacock Township. To reserve one of our pavilions, please complete and sign the form below.

Mail completed form with payments to: **Upper Leacock Township (Pavilion Rental)**
PO Box 325
Leola, PA 17540

Once we receive a signed copy of the application with payment, it will be signed and returned to you for your records.

Are you a resident of Upper Leacock Township? (circle one): **Yes** or **No**

Date of Requested Rental (mm/dd/yyyy): _____

Pavilion to be Rented (circle one): **Upper Pavilion** - North Maple Ave Entrance

Lower Pavilion - East Main St/Rt 23 Entrance

Approximate Arrival/Departure Times: _____ to _____

Approximate Number of People Expected: _____

Contact Name: _____

Contact Street Address: _____

City/State/Zip: _____

Phone/Email: _____

Occasion: _____

Township Use Only

Payment Info _____

Security Deposit kept/returned by: _____

Deposit Info _____

***Please see other side for Rules & Regulations**

Rules & Regulations

- No alcoholic beverages are allowed in the Park at any time.
- No pets are allowed in the Park.
- No loud music or amplification units without prior permission of the management.
****Any offensive music or music containing profanities is prohibited****
- No open fires except in Park grills that are provided.
- Outside caterers will need to supply the Township with a certificate of insurance prior to rental date.
- **Please take any accumulation of trash to the DUMPSTER provided and return tables to their original positions. If your trash is not removed and placed in the dumpster, your security deposit might not be returned!!**
- Report problems or damage to the Township's Public Works Staff at 717-656-9755.
- Users of the facility shall park only in the designated areas, no vehicles are permitted in non-parking areas.
- The below signed will be responsible for all persons in the group/organization using the facility.
- The below signed assumes liability for any damages done to the facility.
- Use of foul and/or offensive language is prohibited.
- Use of any kind of fireworks is prohibited.

The Township shall not be liable to the Renter for any damage or injury to any person or property caused by the Renter or any happening in any manor on the premises. The Renter shall hold harmless the Township from any claim, loss, or liability therefore.

Payment is non-refundable within three weeks of rental date and is not refundable due to weather conditions.

I/We agree to abide by the rules and regulations as set forth in this application and as posted for the use of the pavilion and park facilities and agree to be responsible for the conduct and use of the pavilion/facilities for the individuals I/We represent with my/our signature. I understand that future use of the facilities may be denied if my group or I fail to abide by said rules and regulations. I also agree to indemnify and hold harmless Upper Leacock Township for any bodily injury and/or property damage resulting from the negligent actions of me and/or my organization or invited guests.

Signature of Applicant

Signature of Park Representative

Printed Name of Applicant

Date

Date

****FOR PAVILION EMERGENCIES AFTER HOURS CALL 717-587-1818 (BOB) ****