

The 2358th meeting of the Upper Leacock Township Board of Supervisors was held on Thursday, October 19th, 2023, at 6:30 p.m. Chairman Ron Simmons, present; Vice Chairman Harold Leaman, present; Supervisor Nelson Bard, present; Township Manager Michael H Morris, present; Solicitor William Cassidy, present; Township Engineer Kara Kalupson, from RETTEW; and Secretary/Media Coordinator Joy Witmer, present.

Chairman Simmons called the meeting to order and then asked all present to rise and recite the Pledge of Allegiance.

Supervisor Bard made a motion to **approve the September 21st, 2023**, minutes. Chairman Simmons seconded the motion. The motion passed.

Recognition of Guests:

Lissa Holland, Executive Director of the Lancaster Public Library thanked the Board for their continued support over the years. Lissa updated the Board on the new Library space as well as the number of Upper Leacock residents that are cardholders which is 27%. She said that the Lancaster City Library supplies other libraries with all kinds of materials. So, even if the person doesn't go to the city library, they are still using the city materials. The library receives grants and donations, but they still need to raise 63% of the funds from fundraising, fines and fees. Eva Dombrowski Secretary of the Lancaster Public Library also shared suggested funding by the state. She said the state recommends \$5 per capita which would be \$44,000 annually and realizes that is not reasonable for Municipalities. They are suggesting \$3 per card holder which would be \$7330.00, they feel this would be a reasonable donation from Upper Leacock Township.

Mr. Simmons asked if the card holder numbers have gone up or down since the Leola Library closed. Lissa said that the number of card holders has stayed roughly the same.

Mr. Morris asked how much if any funds are received from the Federal Government. Lissa said that it has just been ARP funds.

Public Comments:

None

Manager's Report:

Mr. Morris discussed the 2024 General Budget. He noted the interest income at \$23,000 for 2023. Zoning permits for 2024 will be higher due to Eurofins expansion and possibly Twin Maples development.

Mr. Morris asked Kara Kalupson of RETTEW about the \$83,000 budgeted for engineering. She said that yes that should be correct. The sidewalk project is finishing up and should be out for bid in 2024 with construction hoping to begin in 2025.

Mr. Simmons suggested taking a closer look at the four funds and see how things should be divided to make it a little more equal between the accounts.

Mr. Leaman asked if the street lighting will again be taken out of the General Fund. Mr. Morris said it would be best to keep funds in Liquid Fuels for road projects. The electricity accounts with PPL have a new contract with APPI Energy for .08 cents per KWH.

Mr. Simmons suggested raising the contribution for the Lancaster City Library from \$6000 listed in the budget to the suggested \$7330 that was discussed during the presentation by the library. All members agreed.

Gerald Martin Senior Road Tech discussed the 2024 Liquid Fuels budget. He stated the Maintenance and Repairs line item would be changed to decrease the deficit. Road projects would be to mill and overlay with H&F, Joy Avenue, Rose from Sunset to South Maple Avenue, Oil and Chip 23 to East Eby and East Eby to the Township line. This would decrease the line by \$22,255.

Supervisor Bard made a **motion to advertise the 2024 General and Liquid Fuels Budgets**. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a motion to **approve 2024 Meeting dates for the Board of Supervisors and Conditional Use Hearings**. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a **motion to appoint Diane Myers to the Zoning Hearing Board to fill the vacant position created by James Glick's resignation**. Vice Chairman Leaman seconded the motion. The motion passed.

Vice Chairman Leaman made a **motion to appoint Joy Witmer as a second signer of Univest Bank Documents**. Supervisor Bard seconded the motion. The motion passed.

Solicitors Report:

Supervisor Bard made a **motion to approve & execute Hannah and Christopher A. Bucklin 38 S. Hershey Avenue, Conditional Use Decision from September 21, 2023**. Vice Chairman Leaman seconded the motion. The motion passed.

Old Business:

None

New Business:

Vice Chairman Leaman made a **motion to accept the grant of a 90-day (February 19, 2024) time extension to act on the Preliminary / Final Land Development Plan for the Villas at Twin Maples**. Supervisor Bard seconded the motion. The motion passed.

Supervisor Bard made a **motion to release the full financial security amount for the Beiler property at 2503 E. Eby Road contingent upon addressing the comments in Rettew's letter dated 10/10/23**. Vice Chairman Leaman seconded the motion. The motion passed.

Zoning Officer Report:

No comments.

Planning Commission:

No comments.

Supervisors Concerns:

Mr. Leaman wanted to mention that he is very pleased with Phase 2 of the Creek Hill Road project.

Mr. Bard stated he will not be at the November 11th Supervisors meeting.

Mr. Bard asked Kara if the plans for the Stormwater project at the Worship Center would soon be ready to look over. Kara said the design is done on paper and they are working on putting it into CAD. She suggested setting up a meeting with herself, Mr. Morris and Mr. Bard to look over the plan first before meeting with the Worship Center to discuss. Then add the information to the website for continued education on Stormwater.

Payment of Bills:

September 16, 2023 to October 13, 2023

GENERAL	\$286,946.34
WATER	\$40,491.39
SEWER	\$37,079.76
STORMWATER	\$3,084.08
TOTAL	\$367,601.57

STATE/LIQUID FUELS PAYMENTS \$5,831.55

Martin Paving Inc \$5,831.55

TOTAL GENERAL FUND RECEIPTS \$117,654.55

Vice Chairman Leaman made a ***motion to pay bills totaling \$367,601.57***. Supervisor Bard seconded the motion. The motion passed.

Correspondence:

None

Executive Session:

Cancelled

With a motion by Vice Chairman Leaman and seconded by Supervisor Bard, the meeting was **adjourned at 7:32 p.m.** The next meeting for the Board of Supervisors is scheduled for **Thursday, November 16th, 2023**, at 6:30 p.m. at the Upper Leacock Township Municipal Building.

Respectfully Submitted,



Michael H Morris
Township Manager